



**Support Services Program Agreement  
Approval of the Second Amendment to  
Confirmation 0236 between NCPA and the  
City of Santa Clara**

Monty Hanks  
Facilities Committee  
October 2024

## Background

- City of Santa Clara became a signatory to NCPA's Support Services Program Agreement (SSPA) in May 2016
- NCPA executed an Agreement with CLEARResult Consulting Inc. for electric vehicle education, electrification education, and additional energy efficiency-related services in December 2020
- Santa Clara/Silicon Valley Power (SVP) submitted a Member Task Request under the SSPA for services from CLEARResult Consulting, Inc. in August 2021
- At the December 2, 2021, Commission Meeting, Resolution 21-120 was approved authorizing the General Manager to execute Confirmation Number 0236 and issue a PO to CLEARResult Consulting on behalf of SVP through December 2023

## Background

- February 2024, Resolution 21-120 and Confirmation 0236 were amended when SVP requested extending the term with CLEAResult for an additional two years through December 2025 while keeping the cost for services at the not-to-exceed \$417,723 but this required adjusting NCPA's administrative fees for the term extension from \$4,645 to \$8,605.
- August 2024, SVP requested a second amendment to Resolution 21-120 and Confirmation 0236 to add additional services and increase the not to exceed amount to \$598,453 plus \$8,605 for NCPA's administrative fees.
- There is no guarantee that the full amount of services will be paid to CLEAResult but is merely a limit of potential expenditures.

## Recommendation

- Staff is seeking that the Facilities Committee recommend the Commission approve the Second Amendment to Resolution 21-120 and authorize the General Manager or his designee to execute the Second Amendment to Confirmation Number 0236 in the amount not to exceed \$598,453 plus \$8,605 for NCPA's administrative fees, for a total not to exceed amount of \$607,058, with any non-substantive changes as approved by the NCPA General Counsel, for CLEARResult Consulting, Inc. and modify the Purchase Order to CLEARResult for the additional services and amount.