



Commission Staff Report - *DRAFT*

March 19, 2017

COMMISSION MEETING DATE: April 20, 2017

SUBJECT: SCHWEITZER ENGINEERING LABORATORIES, INC. – First Amendment to Five Year Multi-Task Professional Services Agreement; Applicable to the following projects: All NCPA Generation Services Plant Locations, Members, SCPPA, and SCPPA Members

AGENDA CATEGORY: Consent

FROM:	Ken Speer	METHOD OF SELECTION:
	Assistant General Manager	N/A
Division:	Generation Services	<i>If other, please describe:</i>
Department:	Combustion Turbines	

IMPACTED MEMBERS:		
All Members	<input checked="" type="checkbox"/>	
Alameda Municipal Power	<input type="checkbox"/>	
Bay Area Rapid Transit	<input type="checkbox"/>	
City of Biggs	<input type="checkbox"/>	
City of Gridley	<input type="checkbox"/>	
City of Healdsburg	<input type="checkbox"/>	
City of Lodi	<input type="checkbox"/>	
City of Lompoc	<input type="checkbox"/>	
City of Palo Alto	<input type="checkbox"/>	
City of Redding	<input type="checkbox"/>	
City of Roseville	<input type="checkbox"/>	
City of Santa Clara	<input type="checkbox"/>	
City of Ukiah	<input type="checkbox"/>	
Plumas-Sierra REC	<input type="checkbox"/>	
Port of Oakland	<input type="checkbox"/>	
Truckee Donner PUD	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
		<i>If other, please specify.</i>

RECOMMENDATION:

Approval of Resolution 17-XX authorizing the General Manager or his designee to enter into a First Amendment to Multi-Task Professional Services Agreement with Schweitzer Engineering Laboratories, Inc., with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed \$1,000,000 over five years for use at any facilities owned and/or operated by Agency, its Members, Southern California Public Power Authority (“SCPPA”) or SCPPA Members.

BACKGROUND:

Various protective relay and automation design, testing and commissioning services are required at the NCPA locations as well as NCPA Members, SCPPA and SCPPA Member facilities from time to time. Schweitzer Engineering Laboratories, Inc. is a provider of these services. NCPA and Schweitzer Engineering Laboratories, Inc. entered into a Multi-Task Professional Services Agreement dated effective June 17, 2016.

On or about February 2, 2017, Schweitzer Engineering Laboratories, Inc. provided notice to the Agency of its intention to assign all rights and obligations of the June 17, 2016 agreement to its wholly owned subsidiary, SEL Engineering Services, Inc. The parties now desire to amend the Agreement and accept the assignment. Both parties also desire to amend the Scope of Services set forth in Exhibit A and the Compensation Schedule set forth in Exhibit B.

FISCAL IMPACT:

Total cost of the agreement is not to exceed \$1,000,000 over five years to be used out of NCPA approved budgets as services are rendered. Purchase orders referencing the terms and conditions of the Agreement will be issued following NCPA procurement policies and procedures.

SELECTION PROCESS:

This enabling agreement does not commit NCPA to any expenditure of funds. At the time services are required, NCPA will bid the specific scope of work consistent with NCPA procurement policies and procedures. NCPA seeks bids from as many qualified providers as possible. Bids are awarded to the lowest cost provider. NCPA will issue purchase orders based on cost and availability of the services needed at the time the service is required.

ENVIRONMENTAL ANALYSIS:

This activity would not result in a direct or reasonably foreseeable indirect change in the physical environment and is therefore not a “project” for purposes of Section 21065 the California Environmental Quality Act. No environmental review is necessary.

COMMITTEE REVIEW:

Committee Review Pending.

Respectfully submitted,

RANDY S. HOWARD
General Manager

Attachments (3):

- Resolution
- Multi-Task Professional Services Agreement with Schweitzer Engineering Laboratories, Inc.
- First Amendment to Multi-Task Professional Services Agreement with Schweitzer Engineering Laboratories, Inc.