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Minutes - **DRAFT**

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: November 30, 2017, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair Bob Lingl at 8:00 am, at NCPA’s Roseville Office, 651 Commerce Drive, Roseville, California.

Executive Committee Members present were Chair Bob Lingl, Mark Chandler, Roger Frith and Teresa O’Neill. Greg Scharff joined the meeting during discussion of item 4.

In attendance were General Manager Randy Howard, General Counsel Jane Luckhardt and Assistant Secretary Cary Padgett.

2. **Approval of Minutes** – approval of the minutes from the October 26, 2017, Executive Committee meeting were approved. (Motion by Roger Frith and second by Teresa O’Neill). Motion passed by unanimous voice vote.

Public Forum: There were no comments from any members of the public.

INFORMATIONAL ITEMS

3. **General Manager Report** – update and monthly report.

Assistant Secretary Cary Padgett was excused for the General Manager Report.

- Discussed labor issues with the Committee.

4. **General Counsel Report** – update and monthly report

Assistant Secretary Cary Padgett rejoined the meeting.

Committee Member Greg Scharff joined the meeting.

- No report from General Counsel was provided, as the General Counsel’s goals will be discussed later in the meeting.

DISCUSSION / ACTION ITEMS

5. ***Discussion of General Counsel's Goals for 2018*** – review goals for General Counsel for NCPA fiscal year 2018.

General Counsel Jane Luckhardt provided the Committee with a copy of her proposed 2018 goals. The Committee reviewed and discussed the goals. The Executive Committee asked for a copy of the goals electronically. No action was taken on this item.

6. ***Approval of the Second Amendment to Employment Agreement between NCPA and General Manager Randy S. Howard*** – approval of the Second Amendment to the Employment Agreement with the General Manager and the General Manager's Performance Goals for 2018.

General Manager Randy Howard provided the Committee with a copy of his proposed 2018 goals. The Committee reviewed and discussed the goals. The Executive Committee asked for a copy of the goals electronically. No action was taken on this item.

A Special Committee meeting was scheduled on December 8, 2017, to discuss the General Manager's Employment Agreement and Performance Evaluation.

CLOSED SESSION

7. ***Conference with Legal Counsel*** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States*, Court of Federal Claims no. 14-817C.

General Manager Randy Howard, General Counsel Jane Luckhardt and Assistant Secretary Cary Padgett were excused from the meeting for item 4.

8. ***Conference with Labor Negotiators and Performance Evaluation*** – Pursuant to Government Code section 54957.6: Agency representatives: NCPA Executive Committee Members, Assistant General Manager/CFO Monty Hanks and Human Resources Manager Vicki Cichocki, and Government Code section 54957: Performance Evaluation: Unrepresented Public Employee: General Manager.

RECONVENED TO OPEN SESSION

General Manager Randy Howard, General Counsel Jane Luckhardt and Assistant Secretary Cary Padgett rejoined the meeting.

REPORT FROM CLOSED SESSION

Closed Session Disclosure: Upon return to open session, General Counsel Jane Luckhardt reported there was no reportable action taken on the closed session items 7 and 8.

ADJOURNMENT

The Executive Committee adjourned at 9:35 am.

Respectfully submitted,

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CARY A. PADGETT
Assistant Secretary