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# Committee Minutes

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**To:** NCPA Executive Committee  
**From:** Cary A. Padgett - Assistant Secretary  
**Subject:** September 23, 2022, Executive Committee Meeting Minutes

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1. **Call to Order** – Chair David Hagele called the meeting to order at 7:31 am via teleconference and at The Resort at Squaw Creek, 400 Squaw Creek Road, Olympic Valley, CA.

Executive Committee Members present were Chair David Hagele, Vice Chair Jerry Serventi, Janelle Osborne, Pauline Rocucci, Suds Jain, Bo Sheppard, and Catalina Sanchez. Mark Chandler was absent. A quorum of the Committee was established. Also in attendance were General Manager Randy Howard, General Counsel Jane Luckhardt and Human Resources Manager Brynna Bryant, and Trisha Zimmer.

**Public Forum:** Chair Hagele asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – *Approve minutes of the August 25, 2022, Regular Executive Committee Meeting.* (Motion by Pauline Rocucci, seconded by Jerry Serventi). Motion carried by a majority on a roll call vote as follows.

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
Chair David Hagele	Y		
Mark Chandler			X
Janelle Osborne	Y		
Pauline Rocucci	Y		
Jerry Serventi	Y		
Suds Jain	Y		
Bo Sheppard		X	
Catalina Sanchez	Y		

## INFORMATIONAL ITEMS

3. **General Manager Report** – update and monthly report
- Discussed upcoming speaking events that include the FERC Technical Conference in early October, National Hydropower Association Clean Currents Conference in mid-October and Wildfire Mitigation Committee.
  - The Funding Opportunity Announcement (FOA) for the Clean Hydrogen Project has been posted. NCPA is leading the Northern California cluster. The application is due November 7<sup>th</sup>. This will be a tremendous lift for the Agency to work on this project.

## **DISCUSSION / ACTION ITEMS**

4. **Overview of Executive Committee Roles and Responsibilities** – General Counsel Jane Luckhardt provided a presentation explaining the roles and responsibilities of the Executive Committee
  - Election of Chair and Vice Chair and representatives is held at the July Commission meeting each year. The FY2023 Officers are Jerry Serventi (Chair), Janelle Osborne (Vice Chair), Randy Howard (General Manager and Commission Secretary), Cary Padgett (Assistant Secretary), Jane Luckhardt (General Counsel), and Sondra Ainsworth (Treasurer-Controller).
  - The Executive Committee consists of the Chair, Vice Chair and up to 7 other voting members.
  - Commissioners serving on the Executive Committee serve personally and not as representatives of any particular Member for one year beginning at the regular September Commission meeting. The Chair serves a two-year term. Other duties and responsibilities were discussed.
  - The meeting Policies and Procedures were reviewed.
  
5. **Performance Evaluation Procedures** – Human Resources Manager, Brynna Bryant provided a presentation that explained the General Manager and General Counsel review process.
  - The Executive Committee acts as a liaison between the Commission that undertakes the annual evaluation, negotiating any Agreement amendments, and the creation of new performance plans for the General Manager and General Counsel.
  - Today's meeting marks the kick-off of the annual review process for the Agency's General Manager and General Counsel.
  - A detailed schedule and deliverables was provided and discussed.
  - The goal will be to perform the final reviews and approve the Agreements by December 8<sup>th</sup>.

## **CLOSED SESSION**

General Counsel Jane Luckhardt took the committee into closed session at 8:09am

6. **CONFERENCE WITH LEGAL COUNSEL** – Pursuant to Government code Section 54956.9(d)(2), potential litigation, two (2) cases:

## **OPEN SESSION**

The Committee reconvened to open session at 8:47am.

## **REPORT FROM CLOSED SESSION**

*Closed Session Disclosure:* General Counsel Jane Luckhardt reported there was no reportable action taken in closed session.

## **NEW BUSINESS**

No new business was discussed.

## **ADJOURNMENT**

The Executive Committee adjourned at 8:47am.

Sincerely,



CARY A. PADGETT  
Assistant Secretary