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Committee Minutes

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: December 5, 2019, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair Roger Frith at 8:05 am, at NCPA, 651 Commerce Drive, Roseville, California.

Executive Committee Members present were Chair Frith, John Allard, Teresa O’Neil, Mark Chandler, David Hagele, and Greg Scharff. Jerry Serventi was absent. A quorum of the Committee was established.

In attendance were NCPA General Manager Randy Howard, General Counsel Jane Luckhardt and Assistant Secretary Cary Padgett.

Public Forum: Chair Frith asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – Approval of the minutes of the October 24, 2019, Regular Executive Committee Meeting. (Motion by Mark Chandler, second by John Allard). Motion carried by a majority voice vote. Jerry Serventi was absent.

INFORMATIONAL ITEMS

3. **General Manager Report** – update and monthly report.

General Manager Randy Howard reported on the status of key vacant positions at NCPA. As mentioned at the last meeting, the Human Resources Manager announced her retirement and her position has been posted. Held a recruitment for the Geothermal facility Plant Manager, but was unable to find a qualified candidate and plan to repost the position.

Managers are in the process of conducting annual employee performance evaluations that includes staff’s ranking and merit increases. This year the merit increase was capped at 4 percent for the Mostly Exceeds Employee, but on average, employees will see between a 1-3 percent merit if applicable. An overall job classification structure adjustment of 2.7 percent was also put in place for 2020.

NCPA’s Strategic Issues Conference is scheduled in Sacramento, January 14-16, 2020. Provided an overview of speakers, including Tom Dalzell with IBEW to discuss labor.

NCPA is cohosting the National Hydro Association (NHA) Board meeting in Sacramento next week. NCPA staff has scheduled group tours of Folsom Dam and the California Independent System Operator (CAISO) trading floor.

On the interview panel to replace vacant seats on the CAISO EIM Governing Board. Interviews are being held next week at the Port of Oakland. Also participating on the interview panel for the Port of Oakland Manager of Utilities position.

Hosted a meeting with the Rural Electric Cooperatives and the Community Choice Aggregators (CCAs) that focused on discussions regarding their governance structures.

4. **General Counsel Report** – update and monthly report.

General Counsel Jane Luckhardt provided an update on the co-tenancy transmission line (the NCPA, PG&E, and Silicon Valley Power line) at the Geothermal facility. Staff continues to work with special counsel and Silicon Valley Power on a solution with PG&E. Discussed the CPUC report regarding maintenance records. Continue to work with the Power Management team regarding resource adequacy and creating an outage planning process as resource adequacy has become more valuable.

CLOSED SESSION

Randy Howard and Cary Padgett were excused from the meeting for the closed session discussion regarding the General Counsel.

5. **Public Employee Performance Evaluation Pursuant** to California Government Code Section 54957, one category: General Counsel.

RECONVENED TO OPEN SESSION

All attendees rejoined the meeting.

Jane Luckhardt took the Committee out of closed session.

REPORT FROM CLOSED SESSION

Closed Session Disclosure: Upon return to open session, Jane Luckhardt reported there was no reportable action take in closed session.

ADJOURNMENT

The Executive Committee adjourned at 9:44 am.

Sincerely,
CARY A. PADGETT
Assistant Secretary