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Committee Minutes

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: August 26, 2021, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair David Hagele at 8:00 am at NCPA, 651 Commerce Drive, Roseville, CA 95678.

Executive Committee Members present were Chair David Hagele, Vice-Chair Jerry Serventi, Mark Chandler, Jenelle Osborne, and Pauline Roccucci. A quorum of the Committee was established. Greg Scharff was absent.

In attendance were General Manager Randy Howard, General Counsel Jane Luckhardt, and Assistant Secretary Cary Padgett. Bob Caracrisi and Chris Carnesi, NCPA Information Systems Staff, were in attendance.

Public Forum: Chair David Hagele asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – Approval of the minutes of the June 17, 2021, Regular Executive Committee Meeting. (Motion by Pauline Roccucci, seconded by Jerry Serventi). Motion carried by a majority on a roll call vote.

INFORMATIONAL ITEMS

3. **General Manager Report** – update and monthly report
 - COVID-19 update: With the increase in hospitalizations and the rise of the highly infections Delta variant, cases in Placer County issued a public face covering recommendation, despite vaccination status. In response to the surge in cases, the Headquarters office returned to a mandatory face covering for all employees and visitors effective August 17. In addition, returned to “optional, part-time telecommuting” effective August 30 that will extend to October 1.
 - A new wildfire detected near New Melones that is impacting NCPA’s Collierville powerhouse facility. An evacuation is under way, which affected a few employees that had to leave their homes.
 - A presentation on Cyber Security was presented to the Committee by NCPA staff. The Committee discussed and asked questions.

- The Transmission Agency of Northern California (TANC) asked NCPA to extend the employment agreement with John Roukema through March 2022 or until the TANC Board is able to hire a full-time General Manager. In addition, TANC hired a consulting firm to conduct a staffing analysis regarding various alternatives to the Agency, e.g., hiring full-time staff vs hiring independent contractors. TANC's staff, consisting of a General Manager, an Assistant General Manager and an Officer Manager, have been independent contractors. TANC's Board is interested in hiring full-time staff, but contracting the payroll, Human Resources, and handling the budget and finance to some of their Members. NCPA has offered to sub-lease part of the Disaster Recovery Center, as well as Roseville has offered some of their office space, for TANC for staffing, as well as assistance with their Human Resources and payroll.
- Signed a Non-Disclosure Agreement with PG&E on the hydrogen project at the Lodi Energy Center.
- Seeking Commission approval on providing additional services to Plumas-Sierra, which is item 24 on today's Commission meeting agenda.
- Hometown Connections, Inc., Board Meeting is scheduled in Colorado at the end of this month. The Board will be discussing the financial changes to the AMI programs.
- Assistant General Manager of Generation Services Joel Ledesma announced he will be departing NCPA and accepted a position with the California Department of Water Resources.

4. **General Counsel Report** – update and monthly report

General Counsel Jane Luckhardt reported:

- Gave an update on the activities taking place within the Legal department.
- Siemens is currently filming an educational video at the Lodi Energy Center to promote hydrogen. The film will be showcased at the upcoming Annual Conference.
- Update on Support Services – several Request for Proposals are posted and Members usage of this program is increasing.
- Working through how to manage COVID-19 protocols during the Annual Conference. Want to ensure NCPA staff is thoughtful about those attending and want to make sure guests feel comfortable at the event.
- Will provide an update at the Commission meeting on litigation matters.

DISCUSSION / ACTION ITEMS

5. ***Resolution Proclaiming the Existence of a Local Emergency Concerning the COVID-19 Virus, Authorizing the General Manager as the Director of Emergency Services to Coordinate Planning, Preparedness and Response Efforts Regarding COVID-19*** – status update on the Emergency Declaration regarding COVID-19.

This item was tabled to the next Regular scheduled Executive Committee meeting. No discussion or action was taken.

CLOSED SESSION

General Counsel Jane Luckhardt took the Committee into Closed Session.

Assistant General Manager / CFO Monty Hanks, and Human Resource Manager Elizabeth Gonzalez joined the meeting for items 9 and 10 discussions.

6. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States*, Court of Federal Claims No. 14-817C.
7. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *In Re PG&E Corporation and Pacific Gas and Electric Company, Debtors; United States Bankruptcy Court, Northern District of California*, Case Nos. 19-30088 (Lead Case) and 19-30089 DM.
8. **CONFERENCE WITH LEGAL COUNSEL** – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) – one case.
9. **CONFERENCE WITH LABOR NEGOTIATORS** – pursuant to Government Code Section 54957.6: Agency representatives: General Manager Randy S. Howard, Assistant General Manager Joel Ledesma, Assistant General Manager Monty Hanks, and Human Resources Manager Elizabeth Gonzalez. Employee organization: IBEW 1245 (Geothermal and Combustion Turbines).
10. **CONFERENCE WITH LABOR NEGOTIATORS** – pursuant to Government Code Section 54957.6: Agency representatives: General Manager Randy S. Howard, Assistant General Manager Joel Ledesma, Assistant General Manager Monty Hanks, and Human Resources Manager Elizabeth Gonzalez. Employee organization: Hydroelectric Employees Association (HEA).
11. **CONFERENCE WITH LEGAL COUNSEL** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *In Re PG&E Corporation and Pacific Gas and Electric Company, Debtors; United States Bankruptcy Court, Northern District of California*, Case Nos. 19-30088 (Lead Case) and 19-30089 DM.

RECONVENED TO OPEN SESSION

All meeting attendees rejoined the public meeting.

REPORT FROM CLOSED SESSION

Closed Session Disclosure: General Counsel Jane Luckhardt stated there was no reportable action taken in Closed Session .

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

The Executive Committee meeting adjourned at 9:30 am.

Sincerely,



CARY A. PADGETT
Assistant Secretary