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Minutes - **DRAFT**

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: May 23, 2019, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair Roger Frith at 8:06 am, at Wine & Roses, 2505 W. Turner Road, Lodi, California.

Executive Committee Members present were Chair Roger Frith, Mark Chandler, Teresa O'Neill, and Greg Scharff. David Hagele was absent. A quorum of the Committee was established.

In attendance were NCPA General Manager Randy Howard, General Counsel Jane Luckhardt and Assistant Secretary Cary Padgett.

Public Forum: Chair Frith asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – Approval of the minutes of the April 25, 2019, Regular Executive Committee Meeting. (Motion by Greg Scharff, second by Mark Chandler). Motion carried by a unanimous voice vote.

INFORMATIONAL ITEMS

3. **General Manager Report** – update and monthly report.

General Manager Randy Howard reported:

- Provided an update on the hiring processing for the Assistant General Manager of Generation Services at NCPA. Holding interviews over the next two weeks with the final three candidates.
- Received executive staff salary survey by a firm from HCI that takes into account JPAs and Co-ops. Will schedule Monty Hanks to provide the Committee with an overview at the next meeting.
- Kicked-off a professional staff salary survey. Final survey results should be available later in the fall.
- Dave Dockham has been assisting the Power Management team with looking at the cost and benefits to serve the CCAs.
- Gave an update on Hometown Connections, Inc. (HCI): the HCI Board met on April 23 and received reports on the financial outlook for HCI, which is better than budgeted; discussed the IRS Letter Ruling status; and the status of the AMI program. Completed the support services program with SCPPA for HCI members and currently working with CMUA as well.

- The Power Management team responded to Nevada Irrigation District’s RFP for services, and has been selected as one of the finalists.
- The Port of Oakland and East Bay are part of a new Wind Farm project at Altima Pass. NCPA will be supporting the Port for this project. This is the first project for the Port.

4. **General Counsel Report** – update and monthly report.

General Counsel Jane Luckhardt reported:

- Provided an update on the well drilling at the Geothermal Facility. Drilling is expected to begin next month. Plant overhauls are almost complete and all contracts are in place.
- Holding a special Legal Committee meeting next week to discuss third phase agreement, as well as closed session items.
- Gave an update on the Hydroelectric Bond refunding process, which is on the Commission agenda for approval at Commission meetings.
- Brief update on Power Management services regarding Commodity Trader Advisor and hedging.
- Update on the TO18&19 cases. Met with PG&E to establish a process on the unapproved projects. Will continue to discuss with PG&E and should have a process approved and in place soon. The PUC sent a list of PG&E asking for a list of unapproved projects as well.
- Uplifting pricing on TO20 case – five month hold on rates. Members will see an uplift in pricing – Wildfire costs are not included. Rate changes went into effect May 1st.

DISCUSSION /ACTION ITEMS

5. **Proposed Member Business Travel and Related Expenditures Policy** – approval of the Member Business Travel and Related Expenditures Policy No. 200-85.

The Committee discussed and provided feedback on the proposed Member Business Travel and Related Expenditures Policy. The Committee selected to use Option 1, “Meals and Gratuities – non per Diem (Actual Basis)” as most of the meals during member travel are included in NCPA events. The Committee also modify the preferred seating language to include “economy plus/or equivalent,” for required travel on extended flights (more than two hours). In addition, the Committee suggested adding Vice Chair or et al., approval when/if Chair of the Commission is traveling. Staff will bring back the proposed policy to the Committee for review and seek approval at the next Committee meeting.

CLOSED SESSION

General Counsel Jane Luckhardt took the Committee into Closed Session.

6. **Conference with Legal Counsel** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States*, Court of Federal Claims No. 14-817C.
7. **Conference with Legal Counsel** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *In Re PG&E Corporation and Pacific Gas and Electric Company, Debtors; United States Bankruptcy Court, Northern District of California*, Case Nos. 19-30088 (Lead Case) and 19-30089 DM.

8. **Conference with Legal Counsel** – Anticipated Litigation, significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) – one case.

RECONVENED TO OPEN SESSION

Jane Luckhardt took the Committee out of Closed Session.

REPORT FROM CLOSED SESSION

Closed Session Disclosure: Upon return to open session, General Counsel Jane Luckhardt reported there was no reportable action take on the Closed Session items.

ADJOURNMENT

The Executive Committee adjourned at 9:00 am.

Sincerely,
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CARY A. PADGETT
Assistant Secretary