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Minutes - Draft

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: March 23, 2017, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair Bob Lingl at 8:30 am, California.

Executive Committee Members present were Chair Bob Lingl, Mark Chandler, Roger Frith, Teresa O'Neill, and Gary Plass.

In attendance were General Manager, Randy Howard, Assistant General Counsel Ruthann Ziegler, and Assistant Secretary Cary Padgett.

2. **Approval of Minutes** – approval of the minutes from the February 23, 2017, Executive Committee and the March 8, 2017, Special Committee meetings were approved. (Motion by Gary Plass second by Mark Chandler). Motion passed by unanimous voice vote.

Public Forum: There were no comments from any members of the public.

INFORMATIONAL ITEMS

3. **General Manager Report** – update and monthly report.
 - Provided an update and brief overview of the retreat agenda from the Utility Directors' Retreat that was held this month.
 - Gave an updated on NCPA's Support and Shared Services agreements and provided a copy of the monthly status report.
 - Brief update on the revenue cost allocation for non members.
 - Provided a brief update on the plants. Update on the status of the rotor valve vibration issue at the Geothermal facility. Hydro plant is running all day.

DISCUSSION / ACTION ITEMS

4. ***Amendment Two to the Amended and Restated Rules of Procedure (NCPA Bylaws) for the Commission of NCPA*** – Review and discuss Section 9(a) Membership and Term of Executive Committee Members.

General Manager Randy Howard provided a brief explanation of the proposed changes to the current Rules of Procedure. (Motion by Gary Plass, seconded by Mark Chadler; motion carried unanimously by those members present).

5. ***Location and Date for the NCPA 2019 and 2020 Annual Conferences*** – confirm dates and determine a location for the 2019 and 2020 NCPA Annual Conferences.

Ms. Padgett provided and explained the venue comparisons and proposals the 2019 Annual Conference. The Committee discussed and agreed to return to the Resort at Squaw Creek for the 2019 NCPA Annual Conference. (Motion by Mark Chandler, seconded by Gary Plass; motion carried unanimously by those members present). Due to room rates at the proposed location for the 2020 Annual Conference, the Committee asked staff to seek proposals from other locations, and bring back options for further discussion and approval

Assistant General Counsel Ruthann Ziegler recused herself for this item due to conflict of interest.

CLOSED SESSION

6. ***PUBLIC EMPLOYEE APPOINTMENT: Pursuant to Government Code Section 54957: Discussion regarding potential new In-House General Counsel.***

REPORT FROM CLOSED SESSION

Closed Session Disclosure: Upon return to open session, Chair Lingl reported there was no reportable action taken on the Closed Session item.

Assistant General Counsel Ruthann Ziegler did not rejoin the meeting following the closed session item.

ADJOURNMENT

The Executive Committee adjourned at 9:25 am.

Respectfully submitted,
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CARY A. PADGETT
Assistant Secretary