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Minutes - DRAFT

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: February 22, 2018, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair Bob Lingl at 8:02 am, at NCPA's Roseville Office, 651 Commerce Drive, Roseville, California.

Executive Committee Members present were Chair Bob Lingl, Mark Chandler, Roger Frith and Teresa O'Neill, and Greg Scharff.

In attendance were NCPA General Manager Randy Howard, General Counsel Jane Luckhardt and Assistant Secretary Cary Padgett.

Public Forum: Vice Chair Bob Lingl asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – The minutes of the December 14, 2017, Executive Committee were approved (Motion by Roger Frith, second by Mark Chandler). Motion carried by a unanimous voice vote.

INFORMATIONAL ITEMS

3. *General Manager Report:*

- The Human Resources department asked that the General Manager Compensation study be put on hold until after labor negotiations are completed later this year. Labor negotiations are scheduled to begin in May and end in December. The Committee agreed to their request to postpone the study.
- Provided an update on the security implementation at NCPA's Headquarters' office in Roseville.
- The recruiting process to fill the position of the Assistant General Manager of Power Management will be handled internal rather than through an outside firm – position will be posted in March.
- NCPA's 50th Anniversary Celebration Update. An internal team is working on events that will take place throughout the year in celebration of NCPA's 50 years of public power. Each month a commemorative pin will be provided to the Commission along with a story highlighting the significance of the pin. Staff is also putting together a group of past key players of NCPA and its Members to share their stories and history of NCPA at the Annual Conference in Monterey.
- Participating in the Sacramento Regional Science Bowl hosted by Western Area Power Administration on February 24.

4. General Counsel Report

General Counsel Jane Luckhardt provided an update and report on legal issues and activities. Continue to work with Generation Services and Power Management staff on updating their agency contracts. Also working through Hometown Connections, Inc., (HCI) draft agreement and Bylaws. Plan to take HCI's proposal to the Commission for approval at the March or April meeting. Provided a brief update on the trial and discussed the draft timeline on receiving the trial summaries.

DISCUSSION / ACTION ITEMS

5. Discussion of General Counsel's Goals for 2018 – review goals for General Counsel for NCPA fiscal year 2018.

General Counsel Jane Luckhardt provided the Committee with a copy of her proposed 2018 Goals. The Committee reviewed and asked that Goal #3 (Protect NCPA Intellectual Property) be moved to Quarter 2 of the calendar year rather than in Quarter 4. The Committee discussed and approved the General Counsel's proposed 2018 Goals.

6. Location and Date for the NCPA 2020 and 2021 Annual Conferences – confirm dates and determine a location for the 2020 and 2021 NCPA Annual Conferences.

Assistant Secretary Cary Padgett provided an explained the proposal from the Silverado Resort in Napa for the 2020 Annual Conference. The Committee discussed and asked staff to negotiate a new room rate and to provide a revised proposal at the next meeting for consideration and approval. The Committee also asked staff to consider other locations for the 2021 Conference, and to bring back options for further discussion at a later date.

CLOSED SESSION

7. Conference with Legal Counsel – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States*, Court of Federal Claims no. 14-817C.

RECONVENED TO OPEN SESSION

REPORT FROM CLOSED SESSION

Closed Session Disclosure: Upon return to open session, General Counsel Jane Luckhardt reported there was no reportable action taken on the closed session item 7.

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

The Executive Committee adjourned at 9:33 am.

Sincerely,

CARY A. PADGETT
Assistant Secretary