



Lodi Energy Center Project Participant Committee

Staff Report

AGENDA ITEM NO.: 10

Date: June 29, 2017

Meeting Date: July 10, 2017

To: Lodi Energy Center Project Participant Committee

Subject: Compliance Services, Inc. – First Amendment to Five Year Multi-Task General Services Agreement; Applicable to the following projects: All NCPA Generation Plant Facilities, Members, Southern California Public Power Authority (“SCPPA”) or SCPPA Members

Proposal

Approve the First Amendment to Multi-Task General Services Agreement with Compliance Services, Inc. for Pipeline Hazardous Materials Safety Administration (PHMSA) services, with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed \$1,500,000 over five years as needed at any facilities owned and/or operated by Agency, its Members, Southern California Public Power Authority (“SCPPA”) or SCPPA Members.

Background

Pipeline Hazardous Materials Safety Administration (PHMSA) services are required at the NCPA, Member, SCPPA and SCPPA Member locations from time to time. Compliance Services, Inc. is a provider of these services. NCPA entered into a Five Year Multi-Task General Services Agreement with Compliance Services, Inc. effective February 26, 2016 for an amount not to exceed \$1,500,000. This amendment will modify Exhibit A to expand the scope of work for additional services. This agreement will be for use at any facility owned and/or operated by the Agency, its Members, SCPPA or SCPPA Members.

Selection Process

This five year contract does not commit NCPA to any expenditure of funds. When services are required, NCPA will bid the specific scope of work consistent with NCPA procurement policies and procedures. NCPA will seek bids from as many qualified suppliers as possible and enter into additional enabling agreements as needed. The bid is awarded to the lowest cost provider. NCPA will issue purchase orders based on cost and availability of the materials/supplies needed at the time the material is required.

Fiscal Impact

The total cost of the agreement will be not-to-exceed \$1,500,000 over the five year term. Allocation of funds will be based on the Commission approved annual budgets. Purchase orders referencing the terms and conditions of the Agreement will be issued following NCPA procurement policies and procedures.

Environmental Analysis

This activity would not result in a direct or reasonably foreseeable indirect change in the physical environment and is therefore not a “project” for purposes of Section 21065 the California Environmental Quality Act. No environmental review is necessary.

Prepared by:

KEN SPEER
Assistant General Manager
Generation Services

Attachments: (2)

- First Amendment to Multi-Task General Services Agreement with Compliance Services, Inc.
- Multi-Task General Services Agreement with Compliance Services, Inc.



FIRST AMENDMENT TO MULTI-TASK GENERAL SERVICES AGREEMENT BETWEEN THE NORTHERN CALIFORNIA POWER AGENCY AND COMPLIANCE SERVICES, INC.

This First Amendment ("Amendment") to Multi-Task General Services Agreement is entered into by and between the Northern California Power Agency ("Agency") and Compliance Services, Inc. ("Contractor") (collectively referred to as "the Parties") as of _____, 2017.

WHEREAS, the Parties entered into a Multi-Task General Services Agreement dated effective February 26, 2016, (the "Agreement") for Contractor to provide Pipeline Hazardous Materials Safety Administration (PHMSA) services; and

WHEREAS, the Agency now desires to amend the Summary of Scope of Work set forth in Exhibit A to the Agreement; and

WHEREAS, the Parties have agreed to modify the Agreement as set forth above; and

WHEREAS, in accordance with Section 8.2 all changes to the Agreement must be in writing and signed by all the Parties; and

NOW, THEREFORE, the Parties agree as follows:

1. **Exhibit A – SCOPE OF SERVICES** is amended and restated to read in full as set forth in the attached Exhibit A.
2. This Amendment in no way alters the terms and conditions of the Agreement except as specifically set forth herein.

Date: _____

Date: _____

NORTHERN CALIFORNIA POWER AGENCY

COMPLIANCE SERVICES, INC.

RANDY S. HOWARD, General Manager

ANDY BRADFIELD, President

Attest:

Assistant Secretary of the Commission

Approved as to Form:

Assistant General Counsel

**EXHIBIT A
SCOPE OF SERVICES**

SUMMARY OF SCOPE OF WORK

Compliance Services, Inc. ("Contractor") shall provide pipeline services as requested by the Northern California Power Agency ("Agency") at an Facilities owned or operated by Agency, its Members, Southern California Public Power Authority (SCPPA) or SCPPA members.

Services to include, but not be limited to the following:

- Written Programs & Support
- Web-based Management Systems & Online Training
- Geographic Information Systems (GIS) Mapping and Analysis
- Audits
- Pipeline Field & Management Services
- Jurisdictional Analysis

- Pipeline Hazardous Materials Safety Administration (PHMSA):
 - Ongoing operations and maintenance field activities
 - Ongoing operations and maintenance compliance activities
 - Ongoing demonstration of operator qualification (OQ) compliance
 - Ongoing integrity management program field activities
 - Ongoing integrity management compliance
 - Ongoing integrity management action items

- PHMSA Operations and Maintenance Field Activities:
 - Complete PHMSA gas pipeline operations and maintenance (O&M) tasks field activities as identified in Exhibit A-1 shown below.
 - Contractor shall complete all O&M gas pipeline tasks in a timely manner in accordance with DOT pipeline regulations, company O&M procedures, company pipeline emergency plan procedures, pipeline operator qualification procedures, and all appropriate industry standards.
 - Contractor shall develop pipeline O&M procedures as required by 49 CFR 192.
 - Contractor will be available and take the lead during PHMSA pipeline O&M audits when they occur. And the company must be able to provide all required procedures and records as required by 49 CFR 192.
 - Contractor shall make all required PHMSA documentation available for viewing to NCPA staff using online database/management system.

Exhibit A-1 through Exhibit A-6 remain unchanged.