



651 Commerce Drive
Roseville, CA 95678

phone (916) 781-3636
fax (916) 783-7693
web www.ncpa.com

Meeting Minutes

To: Legislative and Regulatory Affairs Committee
From: Robyn Jackson, Legislative and Regulatory Affairs Assistant
Subject: December 1, 2021 Meeting Minutes, NCPA Legislative and Regulatory Affairs Committee

Item #1 – Opening Remarks & Introductions

NCPA Legislative and Regulatory Affairs Committee Chair Greg Scharff, City of Palo Alto, called the meeting to order at 12:05 pm. A quorum was present. Introductions were made. Those in attendance are shown on the attached attendance list.

PUBLIC FORUM

No members of the public were present.

REPORTS/ACTION ITEMS

Item #2 Approval of Minutes

Motion: A motion was made by Jerry Serventi, City of Alameda, and seconded by Mark Chandler, City of Lodi, to approve the minutes from the August 25, 2021 and September 29, 2021 regular meeting, and the minutes from the Legislative and Regulatory Affairs Committee special meetings held on August 24, 2021 and September 2, 2021. *A majority carried the motion on a roll call vote. San Francisco BART, Gridley, Plumas-Sierra, Port of Oakland, Truckee Donner and Ukiah were absent.*

Item #3 Multi-Task Consulting Services Agreement with Association Management Solutions

Jane Cirrincione, AGM Legislative & Regulatory Affairs, presented background information and requested a recommendation for Commission approval of a Multi-Task Consulting Services Agreement with Association Management Solutions LLC (AMS) to provide needed support for the planning and management of NCPA conferences and events, as well as for use separately by signatories to the Shared Services Agreement (NCPA Members, SCPPA, and SCPPA Members). which shall not exceed \$450,000 over three years for NCPA, NCPA Members, SCPPA, and SCPPA Members.

Motion: A motion was made by Suds Jain, City of Santa Clara, and seconded by Jerry Serventi, City of Alameda, recommending Commission approval authorizing the General Manager or his designee to enter into a Multi-Task Consulting Services Agreement with Association Management Solutions for conference and event planning services for in amount not exceed \$450,000 over five years, for use by NCPA, NCPA Members, SCPPA, or SCPPA Members. *A majority carried the motion on a roll call vote. San Francisco BART, Gridley, Healdsburg, Plumas Sierra, Port of Oakland, Truckee Donner and Ukiah were absent.*

Item #4 Third Amendment to the Funding Agreement with California Municipal Utilities Association, Southern California Public Power Authority for Energy Efficiency Services:

Emily Lemei, Customer Programs Manager & Regulatory Affairs, presented background information and requested a recommendation for NCPA Commission approval a Third Amendment to the existing Funding Agreement with the California Municipal Utilities Association (CMUA) and Southern California Public Power Authority (SCPPA) to increase the total not-to-exceed amount by \$458,500, of which NCPA will be responsible for payment of \$58,562. Expenses for each additional upgrade to the cost-effectiveness tool and reporting platform will be shared only by those Members that agreed to fund a share of a specific upgrade, and will be billed directly to that Member as a pass-through charge.

Motion: A motion was made by Jerry Serventi, City of Alameda, and seconded by Bob Sheppard, City of Biggs, recommending Commission approval authorizing the General Manager or his designee to enter into a Third Amendment to the Funding Agreement with California Municipal Utilities Association, Southern California Public Power Authority for Energy Efficiency Services, to increase the total not-to-exceed amount by \$458,500, of which NCPA will be responsible for payment of \$58,562. *A majority carried the motion on a roll call vote. San Francisco BART, Gridley, Healdsburg, Plumas Sierra, Port of Oakland, Truckee Donner and Ukiah were absent.*

Item #5 State and Federal Grant Funding Opportunities

Emily Lemei, Customer Programs Manager & Regulatory Affairs, updated the committee on state and federal grant funding opportunities of interest to NCPA, NCPA Members and agency support and resources for member systems.

Item #6 NCPA Legislative and Regulatory Affairs Committee 2022 Strategic Plan

Jane Cirrincione, Assistant General Manager, Legislative & Regulatory Affairs, led the discussion of recommended 2022 strategic goals and initiatives for the NCPA Legislative and Regulatory Affairs program. The Strategic Plan establishes priorities and policy objectives for the coming year, and serves as the basis for development of the FY 2022 L&R program budget. After Committee discussion, the L&R Affairs staff answered questions from the Legislative and Regulatory Affairs Committee Members.

Motion: A motion was made by Mark Chandler, City of Lodi, and seconded by Jerry Serventi, City of Alameda, recommending Commission approval to the NCPA Legislative & Regulatory Affairs Committee 2022 Strategic Plan. *A majority carried the motion on a roll call vote. San Francisco BART, Gridley, Healdsburg, Plumas Sierra, Truckee Donner, and Ukiah were absent.*

Item #7 State, Federal, Western, Regulatory, Customer Programs, Member Services, and External Affairs Highlights

Key developments of importance to NCPA Member were reported by the NCPA L&R team.

Item #8 – Other Issues

None.

ADJOURNMENT

The Legislative and Regulatory Affairs Committee meeting was moved to adjournment by Legislative and Regulatory Affairs Committee Chair Greg Scharff, City of Palo Alto, at 4:04 pm.

**Northern California Power Agency
 Legislative & Regulatory Affairs Committee Meeting and Teleconference
 December 1, 2021
 COMMITTEE MEMBER
 Attendance List**

NCPA Committee Members are requested to sign, but signature by members of the public is voluntary.

| MEMBER | SIGNATURE |
|---|---------------------|
| 1 - ALAMEDA | Jerry Serventi |
| 2 - BIGGS | James "Bo" Sheppard |
| 3 - GRIDLEY | |
| 4 - HEALDSBURG | David Hagele |
| 5 - LODI | Mark Chandler |
| 6 - LOMPOC | Jenelle Osborne |
| 7 - PALO ALTO | Greg Scharff |
| 8 - PLUMAS-SIERRA REC | |
| 9 - PORT OF OAKLAND | Jared Carpenter |
| 10 - REDDING | Pat Keener |
| 11 - ROSEVILLE | Shawn Matchim |
| 12 – SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT | |
| 13 – SANTA CLARA | Sudhanshu Jain |
| 14 – SHASTA LAKE | James Takehara |
| 15 – TRUCKEE DONNER | Steven Poncelet |
| 16 - UKIAH | Mel Grandi |

**Northern California Power Agency
Legislative and Regulatory Affairs Committee Meeting and Teleconference
December 1, 2021
Attendance List**

NCPA Committee Members, Alternates & Staff are requested to sign, but signature by members of the public is voluntary.

| SIGNATURE | AFFILIATION |
|-------------------|-------------------------------|
| Nico Procos | Alameda |
| Robert Oberta | Alameda |
| Alan Harbottle | Alameda |
| Terry Crowley | Lodi |
| Melissa Price | Lodi |
| Jeff Berkheimer | Lodi |
| CJ Berry | Lompoc |
| Heather Dauler | Palo Alto |
| Lena Perkins | Palo Alto |
| Emily Compton | Palo Alto |
| Corby Erwin | Plumas-Sierra |
| Amber Blixt | Roseville |
| Chris Romero | Roseville |
| Kathleen Hughes | Santa Clara |
| Basil Wong | Santa Clara |
| Ann Hatcher | Santa Clara |
| Gregg Cook | Government Affairs Consulting |
| Marty Kanner | Kanner and Associates |
| Randy Howard | NCPA |
| Jane Cirrincione | NCPA |
| Scott Tomashefsky | NCPA |
| Sarah Taheri | NCPA |
| Emily Lemei | NCPA |
| Jack Lincoln | NCPA |
| Regina Rieger | NCPA |

| | |
|----------------|------|
| Robyn Jackson | NCPA |
| Jane Luckhardt | NCPA |
| Tony Zimmer | NCPA |
| Mike Whitney | NCPA |