

**NCPA Administrative Services & Executive Services**  
**Line Item Summary of Proposed FY2017 Budget (excluding labor)**  
**(Excludes Insurance and Property Taxes)**

|  | General Manager | NERC Compliance | AGM Admin Svcs | Risk Management | Acct'g & Finance | Power Accts. | Info Services | Human Resources | General Svcs | Total        | Total by Category | PY Budget 2015-2016 | Increase (Decrease) | PY Budget 2015-2016 | Increase (Decrease) |
|--|-----------------|-----------------|----------------|-----------------|------------------|--------------|---------------|-----------------|--------------|--------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Travel &amp; Staff Development</b>                      | 70,000          | 45,948          | 13,000         | 12,100          | 20,000           | 10,950       | 61,630        | 17,300          | 1,300        | 252,228      | 252,228           | 282,250             | (30,022)            | 282,250             | (30,022)            |
| <b>Outside Services</b>                                    |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     |                     |                     |
| General Counsel  | 100,000         |                 | 10,000         | 10,000          | 2,000            | -            | 15,000        | 35,000          | 5,000        | 177,000      | 177,000           | 800,300             | (15,750)            | 185,000             | (8,000)             |
| Legal Services   |                 | 25,000          |                |                 |                  |              |               |                 |              | 25,000       | 25,000            |                     |                     | 76,000              | (1,000)             |
| Annual Audit   |                 |                 |                |                 | 75,000           |              |               |                 |              | 75,000       | 75,000            |                     |                     | 8,000               | 13,000              |
| Actuarial Fees   |                 |                 |                |                 | 21,000           |              |               |                 |              | 21,000       | 21,000            |                     |                     | 31,800              | 13,400              |
| Temporary Services   | 5,000           |                 |                |                 |                  |              | 20,000        | 20,200          |              | 45,200       | 45,200            |                     |                     | 6,000               | (3,000)             |
| Compliance Disclosure                                      |                 |                 |                |                 | 3,000            |              |               |                 |              | 3,000        | 3,000             |                     |                     | 4,500               | 1,500               |
| Property Tax Consultant                                    |                 |                 |                |                 | 6,000            |              |               |                 |              | 6,000        | 6,000             |                     |                     | 27,000              | (2,000)             |
| Compensation Study   |                 |                 |                |                 |                  |              |               | 25,000          |              | 25,000       | 25,000            |                     |                     | 69,500              |                     |
| Trustee Fees   |                 |                 |                |                 | 69,500           |              |               |                 |              | 69,500       | 69,500            |                     |                     | 50,500              | (1,650)             |
| Bank /Custodial/ Payroll Services                          |                 |                 |                |                 | 33,850           |              |               | 15,000          |              | 48,850       | 48,850            |                     |                     | 247,000             | (55,000)            |
| Consulting   | 35,000          | 102,000         | 25,000         | 18,000          | -                | -            |               | 12,000          |              | 192,000      | 192,000           |                     |                     | 70,000              | -                   |
| Financial Advisory Services                                |                 |                 | 70,000         |                 |                  |              |               |                 |              | 70,000       | 70,000            |                     |                     | 25,000              | 2,000               |
| Rating Agencies  |                 |                 | 27,000         |                 |                  |              |               |                 |              | 27,000       | 27,000            |                     |                     | -                   | -                   |
| <b>Miscellaneous General Expenses</b>                      |                 |                 |                |                 |                  |              |               |                 |              |              | 426,950           | 392,000             | 34,950              | 47,000              | 4,150               |
| Meetings   | 45,000          |                 | 2,000          |                 | 750              |              |               | 3,400           |              | 51,150       | 51,150            |                     |                     | 36,000              | 4,000               |
| Strategic Planning Workshop                                | 40,000          |                 |                |                 |                  |              |               |                 |              | 40,000       | 40,000            |                     |                     | 43,700              | 1,000               |
| General expenses & Promotional Items                       | 28,000          | 700             |                |                 | 600              |              |               |                 | 15,400       | 44,700       | 44,700            |                     |                     | 172,000             | -                   |
| Communication Services                                     |                 |                 |                |                 |                  |              | 172,000       |                 |              | 172,000      | 172,000           |                     |                     | 250                 | 100                 |
| Records Production   |                 |                 |                |                 | 200              |              |               | 150             |              | 350          | 350               |                     |                     | 500                 | -                   |
| Special Mailings   |                 |                 | 500            |                 |                  |              |               |                 |              | 500          | 500               |                     |                     | 6,200               | (1,000)             |
| Professional Dues, Pubs, Memberships                       |                 |                 | 500            |                 | 1,000            |              |               | 3,700           |              | 5,200        | 5,200             |                     |                     | 65,550              | 27,000              |
| Office Supplies, Postage and Printing                      | 55,000          | 3,000           | 1,000          |                 | 1,400            |              | 7,000         | 22,650          | 2,500        | 92,550       | 92,550            |                     |                     | 5,800               | (300)               |
| Printing, Forms, & Manuals                                 | 5,000           |                 |                |                 |                  |              |               | 500             |              | 5,500        | 5,500             |                     |                     | 15,000              | -                   |
| Annual Report  | 15,000          |                 |                |                 |                  |              |               |                 |              | 15,000       | 15,000            |                     |                     | -                   | -                   |
| <b>Employee Recruitment/Relocation</b>                     |                 |                 |                |                 |                  |              |               |                 |              |              | 184,800           | 171,850             | 12,950              | 15,000              | -                   |
| Employee appreciation                                      | 15,000          |                 |                |                 |                  |              |               |                 |              | 15,000       | 15,000            |                     |                     | 5,000               | 25,000              |
| Supervisor Training  |                 |                 |                |                 |                  |              |               | 30,000          |              | 30,000       | 30,000            |                     |                     | 25,000              | (5,000)             |
| Tuition Reimbursement                                      |                 |                 |                |                 |                  |              |               | 20,000          |              | 20,000       | 20,000            |                     |                     | 11,000              | (1,000)             |
| Flex Spending Program                                      |                 |                 |                |                 |                  |              |               | 10,000          |              | 10,000       | 10,000            |                     |                     | 7,200               | (200)               |
| Employee Physicals   |                 |                 |                |                 |                  |              |               | 7,000           |              | 7,000        | 7,000             |                     |                     | 11,500              | (3,500)             |
| Employee awards  |                 |                 |                |                 |                  |              |               | 8,000           |              | 8,000        | 8,000             |                     |                     | 55,000              | (5,000)             |
| Recruitment/Relocation                                     |                 |                 |                |                 |                  |              |               | 50,000          |              | 50,000       | 50,000            |                     |                     | 33,000              | -                   |
| Retiree Opt Out Pymt/Co-ins reimb.                         |                 |                 |                |                 |                  |              |               | 33,000          |              | 33,000       | 33,000            |                     |                     | 1,650               | (50)                |
| Travel Insurance   |                 |                 |                |                 |                  |              |               | 1,600           |              | 1,600        | 1,600             |                     |                     | 1,400               | (200)               |
| Employee remembrances                                      |                 |                 |                |                 |                  |              |               | 1,200           |              | 1,200        | 1,200             |                     |                     | 6,100               | 2,900               |
| Safety Training & Awards                                   |                 |                 |                |                 |                  |              |               | 9,000           |              | 9,000        | 9,000             |                     |                     | -                   | -                   |
| <b>Computer Hardware/Software</b>                          |                 |                 |                |                 |                  |              |               |                 |              |              | 972,150           | 1,096,000           | (123,850)           | 65,000              | 3,250               |
| Risk Mgmt Enterprise Application                           |                 |                 |                | 68,250          |                  |              |               |                 |              | 68,250       | 68,250            |                     |                     | 120,000             | (45,000)            |
| Network services   |                 |                 |                |                 |                  |              | 75,000        |                 |              | 75,000       | 75,000            |                     |                     | 195,000             | (50,000)            |
| Computer hardware  |                 |                 |                |                 |                  |              | 145,000       |                 |              | 145,000      | 145,000           |                     |                     | 44,000              | -                   |
| Computer Supplies  |                 |                 |                |                 |                  |              | 44,000        |                 |              | 44,000       | 44,000            |                     |                     | 133,000             | 1,000               |
| Computer maintenance                                       |                 |                 |                |                 |                  |              | 134,000       |                 |              | 134,000      | 134,000           |                     |                     | 40,000              | 1,000               |
| Internal access/pubs/website hosting                       |                 |                 |                |                 |                  |              | 41,000        |                 |              | 41,000       | 41,000            |                     |                     | 399,000             | 40,900              |
| Software licenses & maintenance                            |                 | 10,000          |                |                 |                  |              | 429,900       |                 |              | 439,900      | 439,900           |                     |                     | 80,000              | (55,000)            |
| Custom software development                                |                 |                 |                |                 |                  |              | 25,000        |                 |              | 25,000       | 25,000            |                     |                     | 20,000              | (20,000)            |
| NERC Compliance  |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | -                   | -                   |
| <b>Settlements &amp; Claims</b>                            |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | -                   | -                   |
| <b>Main HQ and DRC Utilities &amp; Maintenance</b>         |                 |                 |                |                 |                  |              |               |                 |              |              | 448,300           | 438,780             | 9,520               | 5,700               | 1,500               |
| Office Equipment   |                 |                 |                |                 |                  |              |               |                 | 7,200        | 7,200        | 7,200             |                     |                     | 27,800              | (300)               |
| Telephone expense  |                 |                 |                |                 |                  |              |               |                 | 27,500       | 27,500       | 27,500            |                     |                     | 224,130             | 12,370              |
| Building maintenance                                       |                 |                 |                |                 |                  |              |               |                 | 236,500      | 236,500      | 236,500           |                     |                     | 105,600             | (1,000)             |
| Utilities  |                 |                 |                |                 |                  |              |               |                 | 104,600      | 104,600      | 104,600           |                     |                     | 54,650              | 1,350               |
| DRC Lease  |                 |                 |                |                 |                  |              |               |                 | 56,000       | 56,000       | 56,000            |                     |                     | 20,900              | (4,400)             |
| Archives   |                 |                 |                |                 |                  |              |               |                 | 16,500       | 16,500       | 16,500            |                     |                     | -                   | -                   |
| NERC Security  |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | -                   | -                   |
| <b>Contingency</b>   | 250,000         |                 |                |                 |                  |              |               |                 |              | 250,000      | 250,000           | 250,000             | -                   | 250,000             | -                   |
| <b>Total Operating</b>                                     | \$ 663,000      | \$ 186,648      | \$ 149,000     | \$ 108,350      | \$ 234,300       | \$ 10,950    | \$ 1,169,530  | \$ 324,700      | \$ 472,500   | \$ 3,318,978 | \$ 3,318,978      | \$ 3,431,180        | (112,202)           | \$ 3,431,180        | \$ (112,202)        |
| <b>Capital Costs</b>                                       |                 |                 |                |                 | \$ 75,000        |              |               |                 |              |              | 414,000           | 306,000             | 108,000             |                     |                     |
| Accounting Software  |                 |                 |                |                 | 75,000           |              |               |                 |              | 75,000       | 75,000            |                     |                     | 73,000              | 75,000              |
| Computer Hardware (-\$5K)                                  |                 |                 |                |                 |                  |              | 123,000       |                 |              | 123,000      | 123,000           |                     |                     | 135,000             | 135,000             |
| Records Retention Software Solution                        |                 |                 |                |                 |                  |              | 135,000       |                 |              | 135,000      | 135,000           |                     |                     | 8,000               | 73,000              |
| Office Furniture & Equip                                   |                 |                 |                |                 |                  |              |               |                 | 81,000       | 81,000       | 81,000            |                     |                     | 15,000              | (15,000)            |
| Accounting Software  |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | 150,000             | (150,000)           |
| Computer Backup  |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | 60,000              | (60,000)            |
| Building Improvements - HQ                                 |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | -                   | -                   |
| <b>Total Capital</b>                                       | \$ -            | \$ -            | \$ -           | \$ -            | \$ 75,000        | \$ -         | \$ 258,000    | \$ -            | \$ 81,000    | \$ 414,000   | \$ 414,000        | \$ 306,000          | \$ 108,000          | \$306,000           | \$108,000           |
| <b>Other Allocable Administrative &amp; General Costs:</b> |                 |                 |                |                 |                  |              |               |                 |              |              | 760,896           | 637,830             | 123,066             |                     |                     |
| Property Insurance   |                 |                 |                | 96,196          |                  |              |               |                 |              | 96,196       | 96,196            |                     |                     | 78,299              | 17,897              |
| Liability Insurance  |                 |                 |                | 664,700         |                  |              |               |                 |              | 664,700      | 664,700           |                     |                     | 476,800             | 187,900             |
| Debt service (rent)  |                 |                 |                |                 |                  |              |               |                 |              |              |                   |                     |                     | 82,731              | (82,731)            |
| <b>Grand Total</b>   | \$ 663,000      | \$ 186,648      | \$ 149,000     | \$ 869,246      | \$ 309,300       | \$ 10,950    | \$ 1,427,530  | \$ 324,700      | \$ 553,500   | \$ 4,493,874 | \$ 4,493,874      | \$ 4,375,010        | \$ 118,864          | \$ 4,375,010        | \$ 118,864          |

2.72%

| <b>For FY 2016 Information Only -</b> |            |            |            |            |            |           |              |            |            |              |
|---------------------------------------|------------|------------|------------|------------|------------|-----------|--------------|------------|------------|--------------|
| Total Operating Costs                 | \$ 659,000 | \$ 182,600 | \$ 151,000 | \$ 105,100 | \$ 222,250 | \$ 29,000 | \$ 1,331,000 | \$ 288,200 | \$ 463,030 | \$ 3,431,180 |
| Capital Costs                         | -          | -          | -          | -          | 15,000     | -         | 223,000      | -          | 68,000     | 306,000      |
| Other Allocable A&G Costs             | -          | -          | -          | 555,099    | -          | -         | -            | -          | 82,731     | 637,830      |
| <b>Total</b>                          | \$ 659,000 | \$ 182,600 | \$ 151,000 | \$ 660,199 | \$ 237,250 | \$ 29,000 | \$ 1,554,000 | \$ 288,200 | \$ 613,761 | \$ 4,375,010 |

| <b>Net Increase/(Decrease)</b> |          |          |            |           |           |             |              |           |            |              |                           |
|--------------------------------|----------|----------|------------|-----------|-----------|-------------|--------------|-----------|------------|--------------|---------------------------|
| Total Operating Costs          | \$ 4,000 | \$ 4,048 | \$ (2,000) | \$ 3,250  | \$ 12,050 | \$ (18,050) | \$ (161,470) | \$ 36,500 | \$ 9,470   | \$ (112,202) | -3.27% Decrease from FY16 |
| Capital Costs                  | -        | -        | -          | -         | 60,000    | -           | 35,000       | -         | 13,000     | 108,000      | 35.29%                    |
| Other Allocable A&G Costs      | -        | -        | -          | 205,797   | -         | -           | -            | -         | (82,731)   | 123,066      | 19.29%                    |
| <b>Total</b>                   | \$4,000  | \$4,048  | \$(2,000)  | \$209,047 | \$72,050  | \$(18,050)  | \$(126,470)  | \$36,500  | \$(60,261) | \$118,864    | 2.72%                     |