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# Minutes

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**Date:** November 8, 2017  
**To:** NCPA Facilities Committee  
**From:** Carrie Pollo  
**Subject:** November 2, 2017, Facilities Committee Special Meeting Minutes

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- 1. Call meeting to order & Roll Call** - The meeting was called to order by Committee Chair Melissa Price at 10:35 am. A sign-in sheet was passed around. Attending via teleconference and/or on-line presentation were Alan Hanger (Alameda), Mark Sorensen (Biggs), Jiayo Chiang and Melissa Price (Lodi), Jim Stack (Palo Alto), Basil Wong (Port of Oakland), and Steve Hance (Santa Clara). Those attending in person are listed on the attached Attendee Sign-in Sheet. Committee Representatives from BART, Gridley, Healdsburg, TID, and Ukiah were absent. A quorum of the Committee was established.

## **PUBLIC FORUM**

No public comment.

- 2. Monterey Bay Community Power Services Offer** – Staff presented information to seek a recommendation regarding the terms and conditions of NCPA’s proposal to provide services to Monterey Bay Community Power.

NCPA regularly receives RFP’s for Power Management services. Three services proposals have recently been executed including Merced Irrigation District (MEID), Placer County Water Agency (PCWA), and Pioneer Community Energy (PCCE). NCPA has sent non-binding service proposals to Southern California Public Power Agency (SCPPA), Monterey Bay Community Power (MBCP), and East Bay Community Energy (EBCE). Others on the horizon are South Feather Water and Power (SFWP), California State University System, San Jose Community Choice, and Los Angeles CCA’s (Beach Cities).

MBCP is requesting NCPA to float initial CAISO estimated aggregate liability amounts, and requests to cover collateral obligations as well at the CAISO. There is a willingness amongst competitors to meet this request. Issues will persist in future service proposals, so competitive offers may require accepting new risks. The purpose of the Special Facilities Committee Meeting is to address these risks.

The tools for supporting responsive options are a Letter of Credit (LOC), and a combination of available agency funds and a LOC. The LOC is more expensive, but any liability would be the responsibility of the service recipient. The second option could be used to optimize and minimize LOC costs where service offers are highly competitive, but NCPA would be at risk for liability.

Motion: A motion was made by Steve Hance and seconded by Mark Sorensen to approve and recommend that the Commission authorize NCPA staff to incorporate the "tools," as described in the presentation, but limited to only the LOC option in the presentation titled MBCP Fees for Services Issues made during the November 2, 2017 Facilities Committee meeting, into non-binding services offers (as needed), where final use and approvals of such "tools" will remain subject to standard reviews and approvals under NCPA's governance processes (e.g., Facilities Committee, Utility Directors and Commission). A vote was taken by roll call: YES = Alameda, Biggs, Lodi, Palo Alto, Plumas-Sierra, Port of Oakland, Roseville, and Santa Clara. The motion passed.

## **ADJOURNMENT**

The meeting was adjourned at 11:50 am.

**Northern California Power Agency  
November 2, 2017 Facilities Committee Special Meeting  
Attendance List**

NCPA Facilities Committee Members, Alternates & Staff are requested to sign, but signature by members of the public is voluntary.

| NAME             | AFFILIATION |
|------------------|-------------|
| Carrie Pollo     | NCPA        |
| Dave Dockson     | NCPA        |
| Monty Hanks      | NCPA        |
| Jane Heckhardt   | NCPA        |
| Tony Zimmer      | NCPA        |
| Jonathan Changus | NCPA        |
| Sandra Ainsworth | NCPA        |
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| <b>MEMBER</b>            | <b>NAME</b>          |
|--------------------------|----------------------|
| <b>ALAMEDA</b>           |                      |
| <b>BART</b>              |                      |
| <b>BIGGS</b>             |                      |
| <b>GRIDLEY</b>           |                      |
| <b>HEALDSBURG</b>        |                      |
| <b>LODI</b>              |                      |
| <b>LOMPOC</b>            |                      |
| <b>PALO ALTO</b>         |                      |
| <b>PLUMAS-SIERRA REC</b> | <i>Mike Brozo</i>    |
| <b>PORT OF OAKLAND</b>   |                      |
| <b>ROSEVILLE</b>         | <i>Bill Forsythe</i> |
| <b>SANTA CLARA</b>       |                      |
| <b>TID</b>               |                      |
| <b>UKIAH</b>             |                      |