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# Committee Minutes

**To:** NCPA Executive Committee  
**From:** Trisha Zimmer – Assistant Secretary  
**Subject:** October 26, 2023, Executive Committee Meeting Minutes

- 1. Call to Order** – Chair Jerry Serventi called the meeting to order at 8:04 am, at 651 Commerce Drive, Roseville, CA.

Executive Committee Members present were Chair Jerry Serventi, Vice-Chair Jenelle Osborne, Bo Sheppard, and Pauline Roccucci. David Hagele, Suds Jain, and Catalina Sanchez attended remotely. A quorum of the Committee was established. Also in attendance were General Manager Randy Howard, General Counsel Jane Luckhardt, Human Resources Manager Brynna Byrant, AGM Monty Hanks, and Assistant Secretary Trisha Zimmer.

## **PUBLIC FORUM**

Chair Serventi asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

- 2. Approval of Minutes** – *Approve minutes of the October 6, 2023, Regular Executive Committee Meeting.*

MOTION: A motion was made by Jenelle Osborne, and seconded by Pauline Roccucci to approve the minutes of the October 6, 2023, Regular Executive Committee Meeting. The motion carried unanimously on a roll call vote of those Members present as follows:

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
David Hagele	<u>Y</u>	<u>          </u>	<u>          </u>
Suds Jain	<u>Y</u>	<u>          </u>	<u>          </u>
Jenelle Osborne	<u>Y</u>	<u>          </u>	<u>          </u>
Pauline Roccucci	<u>Y</u>	<u>          </u>	<u>          </u>
Chair Jerry Serventi	<u>Y</u>	<u>          </u>	<u>          </u>
Catalina Sanchez	<u>Y</u>	<u>          </u>	<u>          </u>
Bo Sheppard	<u>Y</u>	<u>          </u>	<u>          </u>

**INFORMATIONAL ITEMS**

**3. General Manager Report** – update and monthly report

General Manager Randy Howard reported:

- ARCHES application was successful. They were awarded \$1.2 billion for the hydrogen hub. Early reports are indicating that NCPA will receive upto \$50 million. DOE will hold a contract negotiation meeting on November 1<sup>st</sup> with ARCHES. NCPA will be actively following this ongoing effort.
- Will be speaking at Lodi City Hall this evening. This is a Community Engagement event to talk about the hydrogen project. The IBEW is scheduled to speak as well.
- The Management Team recently met with the CAISO executives in an effort to protect the Agency’s ability to participate in the CAISO transmission planning process. Staff discussed the Agency’s upcoming projects and development efforts, with focus on clarifying how they will be interconnected since the CAISO has stopped taking applications while CAISO continues to address interconnect queue backlog.
- Requested to be part of the Western Regional launch committee.
- Was recently interviewed for the CMUA Leadership podcast hosted by Barry Moline.

**4. General Counsel Report** – update and monthly report

General Counsel Jane Luckhardt reported:

- The FERC interconnection rules have been adopted but are heavily challenged. We will not know the outcome, however, for a while.
- Recently attended the APPA Legal and Regulatory conference. Spoke on the topic of just and reasonable rates in coordination with Latif Nurani from Spiegel and McDiarmid. This was a good opportunity to talk with other stakeholders in the industry throughout the country.
- Working on the Phase II agreement for the STIG upgrade. This will be going to the November 2 Legal Committee meeting for discussion.
- Will be keeping an eye on the clean air act provisions. Those provisions have been challenged so it will be tied up in litigation for some time.

**DISCUSSION/ACTION ITEMS**

- 5. Approval of the 2024 Proposed NCPA Committee Meeting Calendar**– Due to some scheduling conflicts, Jane Luckhardt, requested that the January, June, and July regular Legal Committee meetings be removed from this calendar.

MOTION: A motion was made by Suds Jain, and seconded by Jenelle Osborne recommending Commission approval of the 2024 NCPA Committee Meeting calendar with Jane Luckhardt’s requested changes . The motion carried unanimously on a roll call vote of those Members present as follows:

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
David Hagele	Y	_____	_____
Suds Jain	Y	_____	_____
Jenelle Osborne	Y	_____	_____
Pauline Roccucci	Y	_____	_____
Chair Jerry Serventi	Y	_____	_____
Catalina Sanchez	Y	_____	_____
Bo Sheppard	Y	_____	_____

**6. *Reclassify Engineer V, Supervising Plant, Hydroelectric Facilities to Supervisor III*** – Randy Howard and Human Resources Manager, Brynna Bryant, reported that staff is recommending to reclassify the Hydroelectric Engineer V, Supervising Plant (Chief Dam Safety Engineer) classification to the Supervisor III, Engineer classification. Jake Eymann, Hydroelectric Plant Manager has been filling his current position as well as performing the duties of the vacant Chief Dam Safety Engineer position because of the difficulty filling this position. The Chief Dam Safety Engineer is a critical hydro position for dam safety, hydroelectric engineering, construction management, regulatory compliance and relicensing and is the only position that is required by the Federal Energy Regulatory Commission (FERC) for Hydroelectric Projects. This position has been under very active recruitment since April 2022 and, even with the help of a professional recruiting team, NCPA has not been able to find a qualified engineer interested in accepting the position. By reclassifying the position to Supervisor III, this will increase the compensation package which may make this position more attractive to qualified candidates. Randy is also willing to consider offering a more flexible schedule as well.

MOTION: A motion was made by Suds Jain and seconded by Jenelle Osborne recommending Commission approval to authorize the Agency to reclassify the Hydroelectric Engineer V, Supervising Plant (Chief Dam Safety Engineer) classification to the Supervisor III, Engineer classification. The motion carried unanimously on a roll call vote of those Members present as follows:

	Vote	Abstained	Absent
David Hagele	Y		
Suds Jain	Y		
Jenelle Osborne	Y		
Pauline Rocucci	Y		
Chair Jerry Serventi	Y		
Catalina Sanchez	Y		
Bo Sheppard	Y		

**7. *Overview of Executive Committee Roles and Responsibilities*** – General Counsel Jane Luckhardt provided a presentation reviewing the roles and responsibilities of the Executive Committee. In accordance with the NCPA Bylaws, the Executive Committee undertakes the performance evaluations of the General Manager and the General Counsel. The Committee negotiates and recommends approval of the General Manager’s employment contract and any amendments or any salary or benefits increases. The Committee also negotiates and recommends to the Commission the General Counsel’s employment or retainer agreement. Jane reminded the group that Commissioners serving on the Executive Committee shall serve personally and not as representatives of any particular Member. They shall act as fiduciaries on behalf of the entire Agency.

**8. *Performance Evaluation Procedures*** – Human Resources Manager, Brynna Bryant provided a presentation detailing the General Manager and General Counsel annual review process. The Executive Committee is assigned the task of acting as the liason between the Commission, undertaking an annual evaluation, negotiation of any amendments to the Employment Agreements, and the creation of an annual performance plan. Today’s meeting marks the kick-off of the annual review process for the General Manager and General Counsel. The Committee was provided with a detailed schedule and deliverables. The goal will be to perform the final reviews and approve the Agreements sometime in January or February 2024.

**NEW BUSINESS**

No new business was discussed.

**ADJOURNMENT**

Chair Serventi adjourned the Executive Committee meeting at 9:11am.

Sincerely,

TRISHA ZIMMER  
Assistant Secretary