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TO: NCPA Finance Committee
FROM: Trisha Hubbard
SUBJECT: Notice of Special Finance Committee Meeting

Finance Committee: **In compliance with the Brown Act - If participating on the conference call and/or online presentation, please attend at one of the locations listed below and post this notice and agenda at a publicly accessible location at the participation location 24-hours before the call begins.**

Meeting Date:	Monday, September 18, 2017
Time:	2:00 p.m.
Where:	NCPA Roseville HQ or Teleconference
Contact at NCPA:	Trisha Hubbard 916.781.4246

DAVID HAGELE CITY OF HEALDSBURG 707.578.7800 401 Grove Street Healdsburg	ANN HATCHER CITY OF SANTA CLARA 408.615.6680 1500 Warburton Avenue, Santa Clara	MELISSA PRICE CITY OF LODI 209.333.6811 1331 S. Ham Lane, Lodi
MATT MICHAELIS CITY OF GRIDLEY 530.846.5695 685 Kentucky Street Gridley	PHILIP McAVOY CITY OF ROSEVILLE 916.774.5313 2090 Hilltop Circle, Roseville	SONDRA AINSWORTH NORTHERN CALIFORNIA POWER AGENCY 916.781.3636 651 Commerce Drive, Roseville



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Finance Committee Special Meeting Agenda

Meeting Date: Monday, September 18, 2017
Time: 2:00 p.m.
Location: NCPA Roseville Headquarters or via Teleconference

The Committee may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Agenda or is described as an Action Item, a Report, or an Information Item. This Agenda is supplemented by documents that are available to the public upon request. Pursuant to California Government Code Section 54957.5, the following is the location at which the public can view agendas and other public writings: NCPA Office, 651 Commerce Drive, Roseville, California.

Persons requiring accommodation in accordance with the Americans with Disabilities Act in order to attend or participate in this meeting are requested to contact NCPA at 916.781.3636 in advance of the meeting to arrange for such accommodations.

1. **Call Meeting to Order**
2. **Roll Call**

PUBLIC FORUM

Any member of the public who wishes to address the Committee on matters not on the agenda, but within the subject matter jurisdiction of the Committee, or any member of the public who desires to address the Committee on any item considered by the Committee at this meeting before or during the Committee's consideration of that item, shall so advise the Chair and shall thereupon be given an opportunity to do so.

REPORTS AND COMMITTEE ACTION ITEMS

3. **Selection of Financial Advisor Firm and Award of Contract-**
Staff is seeking a recommendation to approve an award of contract and authorization to enter into a three-year Multi-Task Consulting Services Agreement with PFM Financial Advisors LLC for ongoing financial structure and debt management tasks and a three-year Multi-Task Consulting Services Agreement with PFM Swap Advisors LLC for swap advisory services.
4. **Finance Committee Charter** – Staff is seeking a recommendation to approve the Finance Committee Charter.
5. **Banking Services Agreement** – Staff is seeking a recommendation to approve a Banking Services Agreement with U.S. Bank N.A. for a three-year term with an option of two, one-year renewals.
6. **Baker Tilly Virchow Krause Audit Letter Acknowledgement** –The Committee will be asked to acknowledge review of the Baker Tilly audit letter as well as their responsibilities during the audit process.

7. Next Finance Committee Meeting

The next regular Finance Committee meeting is scheduled for November 8, 2017 at 10 a.m.

ADJOURNMENT

MH/tlh