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Committee Minutes

To: NCPA Executive Committee
From: Trisha Zimmer – Assistant Secretary
Subject: August 24, 2023, Executive Committee Meeting Minutes

1. **Call to Order** – Chair Jerry Serventi called the meeting to order at 8:05 am, at 651 Commerce Drive, Roseville, CA.

Executive Committee Members present were Chair Jerry Serventi, Vice-Chair Jenelle Osborne, Bo Sheppard, and Pauline Roccucci. David Hagele, Suds Jain, and Catalina Sanchez attended remotely. A quorum of the Committee was established. Also in attendance were General Manager Randy Howard, General Counsel Jane Luckhardt, Human Resources Manager Brynna Byrant, and Assistant Secretary Trisha Zimmer.

PUBLIC FORUM

Chair Serventi asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – *Approve minutes of the July 27, 2023, Regular Executive Committee Meeting.*

MOTION: A motion was made by Bo Sheppard, and seconded by Jenelle Osborne to approve the minutes of the July 27, 2023, Regular Executive Committee Meeting. The motion carried unanimously on a roll call vote of those Members present as follows:

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
David Hagele	<u>Y</u>	<u> </u>	<u> </u>
Suds Jain	<u>Y</u>	<u> </u>	<u> </u>
Jenelle Osborne	<u>Y</u>	<u> </u>	<u> </u>
Pauline Roccucci	<u>Y</u>	<u> </u>	<u> </u>
Chair Jerry Serventi	<u>Y</u>	<u> </u>	<u> </u>
Catalina Sanchez	<u>Y</u>	<u> </u>	<u> </u>
Bo Sheppard	<u>Y</u>	<u> </u>	<u> </u>

INFORMATIONAL ITEMS

3. General Manager Report – update and monthly report

General Manager Randy Howard reported:

- Next year’s Commission meeting calendar will go for adoption at the October 26 Commission meeting. Looking for a Member system to host the May 2024 Commission at meeting. Suds Jain volunteered Santa Clara to be the host.
- Annual Conference line up of speakers are getting finalized. Anyone who has not yet, should get registered soon.
- Will be continuing FERC relicensing negotiations with CCWD on Monday, August 28. CCWD will most likely be submitting a counter-offer that the Agency will need to consider. Will report back at the next Executive Committee meeting.
- Will be attending the HCI Annual Meeting, August 29-31.
- Speaking at the AMP Conference at the end of September on the topic of hydrogen.
- Plumas-Sierra was awarded a Department of Defense (DOD) Grant for their planned new transmission line that will tie into the Nevada side. Will need to sign the Grant Application by the end of this week.

4. General Counsel Report – update and monthly report

General Counsel Jane Luckhardt reported:

- The details regarding the Plumas-Sierra DOD Grant and the project timeline.
- The last day to sign and submit the Grant Agreement is September 22.
- Construction on this project will need to begin no later than August 31, 2024 and must be completed by June 30, 2028. Staff has confirmed that if the project is not completed on time, funds will simply stop, no refunds will be required.
- The Commission-approved Special Conditions Agreement between Plumas-Sierra and NCPA will be executed soon. This Agreement completely indemnifies the Agency.

- 5. NCPA Personnel Policies and Procedures Manual Revisions** – Human Resources Manager Brynna Bryant joined the meeting and reported that the revised NCPA Personnel Policies and Procedures Manual will be considered for approval at today’s Commission meeting. In addition to review and comments provided by this Executive Committee; the Manual has been reviewed by the Commission, as well as the NCPA employees. No comments or concerns were received. Brynna recently heard from the IBEW requesting some changes to the Skelly Hearing rules. The Executive Committee recommended taking this version to Commission for approval and address any amendments at future Commission meetings. All the changes that have been made to the Manual will be provided during the Commission meeting.

MOTION: A motion was made by Suds Jain, and seconded by Jenelle Osborne recommending Commission approval of the revised NCPA Personnel Policies and Procedures Manual. The motion carried unanimously on a roll call vote of those Members present as follows:

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
David Hagele	<u>Y</u>	<u> </u>	<u> </u>
Suds Jain	<u>Y</u>	<u> </u>	<u> </u>
Jenelle Osborne	<u>Y</u>	<u> </u>	<u> </u>
Pauline Rocucci	<u>Y</u>	<u> </u>	<u> </u>
Chair Jerry Serventi	<u>Y</u>	<u> </u>	<u> </u>
Catalina Sanchez	<u>Y</u>	<u> </u>	<u> </u>
Bo Sheppard	<u>Y</u>	<u> </u>	<u> </u>

CLOSED SESSION

6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- a. Pursuant to Government Code Section 54956.9(d)(1) – Existing Litigation, one (1) case: City of Santa Clara dba Silicon Valley Power and Northern California Power Agency, Plaintiffs v. California Department of Water Resources, Defendant, Sacramento County Superior Court, Case No. 34-2023-00336449.

General Counsel Jane Luckhardt took the Committee into closed session at 8:56am.

OPEN SESSION

The Committee reconvened to open session at 9:01am

REPORT FROM CLOSED SESSION

Closed Session Disclosure: General Counsel Jane Luckhardt reported there was no reportable action taken in Closed Session.

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

Chair Serventi adjourned the Executive Committee meeting at 9:02 am.

Sincerely,

TRISHA ZIMMER
Assistant Secretary