



651 Commerce Drive
Roseville, CA 95678

phone (916) 781-3636
fax (916) 783-7693
web www.ncpa.com

Committee Minutes

To: NCPA Executive Committee
From: Trisha Zimmer – Assistant Secretary
Subject: July 27, 2023, Executive Committee Meeting Minutes

- 1. Call to Order** – Chair Jerry Serventi called the meeting to order at 7:30 am, at 1894 Six Mile Road, Murphys, CA.

Executive Committee Members present were Chair Jerry Serventi, Vice-Chair Jenelle Osborne, Bo Sheppard, David Hagele, Suds Jain, and Pauline Roccucci. Catalina Sanchez was absent. A quorum of the Committee was established. Also in attendance were General Manager Randy Howard, General Counsel Jane Luckhardt, Human Resources Manager Brynna Byrant, Assistant General Manager Monty Hanks, Assistant General Manager Michael DeBortoli, and Assistant Secretary Trisha Zimmer.

PUBLIC FORUM

Chair Serventi asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

- 2. Approval of Minutes** – *Approve minutes of the June 29, 2023, Regular and Special Executive Committee Meetings.*

MOTION: A motion was made by Jenelle Osborne, and seconded by Pauline Roccucci to approve the minutes of the June 29, 2023, Regular and Special Executive Committee Meetings. The motion carried by a majority on a roll call vote of those Members present as follows:

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
David Hagele	<u>Y</u>	<u> </u>	<u> </u>
Suds Jain	<u>Y</u>	<u> </u>	<u> </u>
Jenelle Osborne	<u>Y</u>	<u> </u>	<u> </u>
Pauline Roccucci	<u>Y</u>	<u> </u>	<u> </u>
Chair Jerry Serventi	<u>Y</u>	<u> </u>	<u> </u>
Catalina Sanchez	<u> </u>	<u> </u>	<u>X</u>
Bo Sheppard	<u>Y</u>	<u> </u>	<u> </u>

INFORMATIONAL ITEMS

3. General Manager Report – update and monthly report

General Manager Randy Howard reported:

- Thanked everyone for attending today’s meeting and yesterday’s events.
- Discussed the FERC relicensing process and the importance of the partnership with Calaveras County Water District.
- CAISO issued three Energy Emergency Alert (EEA) notifications within the past week. CAISO President, Elliott Mainzer, has reached out to discuss the reasons for the notices. NCPA remains fully prepared to support the members during energy emergencies.
- ARCHES will be providing a formal presentation on Hydrogen in Washington, DC next week. ARCHES requested information from NCPA staff with plans to highlight the LEC Hydrogen project during their presentation.
- The NCPA State Legislative Staff tour will be held next week. L&R staff has a great program planned with events hosted by Healdsburg, Port of Oakland, BART and Alameda.
- The annual intern tour was held earlier this month. This was a successful event that included all NCPA interns as well as the interns working at Member locations.

4. General Counsel Report – update and monthly report

General Counsel Jane Luckhardt reported:

- Will be attending the Power Association of California (PANC) board meeting in August and asked Manuel Pineda to speak at Networking Mixer later that evening.
- Planning to ask Jared Carpenter to speak at the PANC conference scheduled in September.
- Scheduled to speak at the APPA Legal Conference in October on Just and Reasonable Rates along with Latif Nurani from Spiegel and McDiarmid.
- Outside counsel will be attending NCPA’s Annual Conference to discuss income graduated fixed charge.

5. General Counsel Succession Plan - General Counsel Jane Luckhardt reviewed her drafted short-term and long-term succession plans, which would be utilized in the event of her absence. The details of the General Counsel job description were reviewed. Jane will finalize the succession plan over the next month and bring the document back to the Executive Committee for acceptance. The Committee members suggested a bi-annual review of the plan to make sure it stays up to date.

6. NCPA Personnel Policies and Procedures Manual Revisions – Brynna Bryant and Monty Hanks joined the meeting at 8:20am. At the last Executive Committee meeting, Committee members were presented with the revised NCPA Personnel Policies and Procedures Manual. They requested time to review the document before recommending Commission approval. The Committee were mostly in favor of the Manual with just a few minor questions and recommended fixes. The consensus was that the Manual should be ready for Commission review and approval at the August Commission meeting.

7. Generation Services Geothermal Maintenance Plan – Generation Services Assistant General Manager, Mike DeBortoli joined the meeting at 8:33am. Mike reported that the Geothermal Plant Manager Position is now vacant as of July 11. A retired annuitant has agreed to serve as the Interim Plant Manager until a permanent replacement is found. Mike provided details on the implementation of a maintenance plan at the Geothermal plant which includes: rebranding the

“Stretford Outage” to “Spring Outage” in order to address all necessary items during the outage not just items involving the Stretford; implementation of a Preventative Maintenance Program, hiring a Superintendent of Reliability on a temporary basis in order to facilitate the Preventative Maintenance Program, conduct an environmental and safety audit to address deficiencies, conduct an equipment health audit to address the high number of surprise equipment failures, and enhanced training. The Executive Committee thanked Mike for this report and expressed support his plan going forward.

DISCUSSION / ACTION ITEMS

8. Election of FY2023-24 Slate of Officers, Executive Committee Members, Finance Committee Chair and Legislative and Regulatory Affairs Committee Chair and Vice-Chair – David Hagele reported that the Nominating Committee met in June to discuss the slate of officers for the upcoming fiscal year. It was recommended to keep the same officers for Commission Chair and Vice Chair, Executive Committee as well as the L&R Committee Chair and Vice Chair. The Committee nominated Lodi Mayor Mikey Hothi to serve as the Finance Committee Chair as Catalina Sanchez will be stepping down from that role.

Motion: A motion was made by Bo Sheppard and seconded by Suds Jain recommending the Commission approve the nominated FY2023-24 Slate of Officers. The motion carried by a majority on a roll call vote of those Members present as follows:

	<u>Vote</u>	<u>Abstained</u>	<u>Absent</u>
David Hagele	Y		
Suds Jain	Y		
Jenelle Osborne	Y		
Pauline Roccucci	Y		
Chair Jerry Serventi	Y		
Catalina Sanchez			X
Bo Sheppard	Y		

CLOSED SESSION

Due to time constraints, the Closed Session item was not discussed.

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

Chair Serventi adjourned the Executive Committee meeting at 8:59 am.

Sincerely,

TRISHA ZIMMER
Assistant Secretary