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Committee Minutes

To: NCPA Executive Committee
From: Trisha Zimmer – Assistant Secretary
Subject: June 29, 2023, Executive Committee Meeting Minutes

1. **Call to Order** – Chair Jerry Serventi called the meeting to order at 8:05 am, at NCPA, 651 Commerce Drive, Roseville, CA.

Executive Committee Members present were Chair Jerry Serventi, Vice-Chair Jenelle Osborne, Bo Sheppard, and Catalina Sanchez arrived at 8:22am. Suds Jain and David Hagele attended via teleconference. Pauline Roccucci was absent. A quorum of the Committee was established. Also in attendance were General Manager Randy Howard, General Counsel Jane Luckhardt, Human Resources Manager Brynna Byrant, Assistant General Manager Monty Hanks, Assistant General Manager Michael DeBortoli, and Assistant Secretary Trisha Zimmer.

PUBLIC FORUM

Chair Serventi asked if any members of the public were present who would like to address the Committee on the agenda items. No members of the public were present.

2. **Approval of Minutes** – *Approve minutes of the April 27, 2023, Regular Executive Committee Meeting.*

MOTION: A motion was made by Bo Sheppard, and seconded by Jenelle Osborne to approve the minutes of the April 27, 2023, Regular Executive Committee Meeting. The motion carried by a majority on a roll call vote of those Members present as follows:

| | <u>Vote</u> | <u>Abstained</u> | <u>Absent</u> |
|----------------------|-------------------|-------------------|-------------------|
| David Hagele | <u>Y</u> | <u> </u> | <u> </u> |
| Suds Jain | <u>Y</u> | <u> </u> | <u> </u> |
| Jenelle Osborne | <u>Y</u> | <u> </u> | <u> </u> |
| Pauline Roccucci | <u> </u> | <u> </u> | <u>X</u> |
| Chair Jerry Serventi | <u>Y</u> | <u> </u> | <u> </u> |
| Catalina Sanchez | <u> </u> | <u> </u> | <u>X</u> |
| Bo Sheppard | <u>Y</u> | <u> </u> | <u> </u> |

INFORMATIONAL ITEMS

3. *General Manager Report* – update and monthly report

General Manager Randy Howard reported:

- Recent in-person Member meetings included Alameda, Port of Oakland, Palo Alto, Santa Clara, Healdsburg, Ukiah. These meetings have been extremely beneficial. Will work to continue scheduling meetings with the remainder of the membership.
- While in Healdsburg, we also held a meeting with staff from our customer, San Jose Clean Energy so they could tour Healdsburg's floating solar facility. They are happy with the services we provide.
- A meeting with East Bay Clean Energy is scheduled for July 12th at the Lodi Energy Center.
- Attended the APPA National Conference. The APPA CEO recruiting process is complete. Scott Corwin has been selected as the new CEO.
- Recently met with the Bureau of Land Management on Wildfire policies.
- CDWR is interested in NCPA acting as their scheduling coordinator for their Strategic Reserve Assets. Recommending that we provide a proposal.

4. *General Counsel Report* – update and monthly report

General Counsel Jane Luckhardt reported:

- Regarding the status on the TO18 and TO19 Refunds. Waiting on 6 cities to review a tax filing PG&E made in May. NCPA is considering filing a request for FERC to issue a final order in an effort to get a ruling by the end of the year. TO18 and TO19 are each worth approximately \$7-\$12 million for NCPA members. TO19 refunds require court rulings on TO18.
- PG&E attempted to file at FERC a pro-forma Interconnection Agreement for all connected systems to replace existing agreements when they expire in the next few years. NCPA worked together with other entities and were successful at getting FERC to reject this filing on June 16, 2023.
- CAISO recently changed the interconnection process that will result in a delay of interconnecting additional generation to the system. NCPA does not currently fit into this process. Staff recently met with CAISO to ensure that our projects are studied. We are also making filings at FERC to preserve our rights as well.
- Closely watching the case related winter storm Uri Liability Cases. The plaintiff's attorneys sued the electric distribution companies, retail electric providers, generators, as well as Electric Reliability Council of Texas (ERCOT) for costs and injuries. Texas Supreme Court found ERCOT to be immune as an arm of the state. Now insurance agencies are concerned these types of cases will be expensive to defend even if you win.

5. *Personnel Policies and Procedures Manual Telecommute Program Revisions* – Brynna Bryant and Monty Hanks joined the meeting at 8:43am. They are recommending a revision to the Personnel Policies and Procedures Telecommute Program (Policy 404.4 and Procedure P404.4) that will allow, on a case-by-case basis, eligible Headquarters employees to work remotely for all of their regularly scheduled shift(s) on a temporary or on-going basis. The General Manager has ultimate authority to allow or not allow this modified work schedule. This would be utilized very rarely.

Motion: A motion was made by Jenelle Osborne and seconded by Bo Sheppard recommending approval of the proposed revisions to the Personnel Policies and Procedures Manual Telecommute Program – Policy 404.4 and Procedure P404.4. The motion carried by a majority on a roll call vote of those Members present as follows:

| | <u>Vote</u> | <u>Abstained</u> | <u>Absent</u> |
|----------------------|-------------|------------------|---------------|
| David Hagele | <u>Y</u> | <u></u> | <u></u> |
| Suds Jain | <u>Y</u> | <u></u> | <u></u> |
| Jenelle Osborne | <u>Y</u> | <u></u> | <u></u> |
| Pauline Rocucci | <u></u> | <u></u> | <u>X</u> |
| Chair Jerry Serventi | <u>Y</u> | <u></u> | <u></u> |
| Catalina Sanchez | <u>Y</u> | <u></u> | <u></u> |
| Bo Sheppard | <u>Y</u> | <u></u> | <u></u> |

- 6. Approval of NCPA Policies and Procedures Manual Revisions** – Staff is seeking approval of the revisions to the Agency’s Policies and Procedures Manual. Brynna Bryant explained that as part of the Agency’s strategic goals, staff was tasked with a comprehensive review and update of the Agency’s Personnel Policies and Procedures Manual. The revisions throughout the document include editing and reformatting, language changes from his/her to they/them/their, and language updates to ensure compliance with applicable laws. Major revisions to the Policies and Procedures were presented and discussed in detail.

Staff would like to present the revisions for approval at the July Commission meeting. The Executive Committee asked to review the document before bringing this to the Commission for approval so that they have time to ask questions and/or provide feedback. A redlined and clean version of the NCPA Policies and Procedures Manual will be sent to the Executive Committee members for review. This will be brought back to the August Executive Committee and Commission meeting for approval.

- 7. Out-of-Country Travel Request** – NCPA’s Regulatory Manager is seeking approval to travel out of the country to attend the Summer 2023 Board meetings of the North America Reliability Corporation (NERC) in Ottawa, Ontario, Canada, August 14-17, 2023. As part of his role as Chair of the NERC Compliance and Certification Committee (CCC), he is required at each quarterly NERC Board meeting to provide two reports to the Board. The estimated travel expenses should not exceed \$2,650. In accordance with NCPA’s travel policy, employees seeking to travel outside of the United States must have pre-approval by the General Manager and report said travel to the Executive Committee.

Motion: A motion was made by Jenelle Osborne and seconded by David Hagele recommending approval of this out-of-country travel to Canada. The motion carried by a majority on a roll call vote of those Members present as follows:

| | <u>Vote</u> | <u>Abstained</u> | <u>Absent</u> |
|----------------------|-------------|------------------|---------------|
| David Hagele | <u>Y</u> | <u></u> | <u></u> |
| Suds Jain | <u>Y</u> | <u></u> | <u></u> |
| Jenelle Osborne | <u>Y</u> | <u></u> | <u></u> |
| Pauline Rocucci | <u></u> | <u></u> | <u>X</u> |
| Chair Jerry Serventi | <u>Y</u> | <u></u> | <u></u> |
| Catalina Sanchez | <u>Y</u> | <u></u> | <u></u> |
| Bo Sheppard | <u>Y</u> | <u></u> | <u></u> |

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

Chair Serventi adjourned the Executive Committee meeting at 9:12 am.

Sincerely,

TRISHA ZIMMER
Assistant Secretary

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