



651 Commerce Drive  
Roseville, CA 95678

phone (916) 781-3636  
fax (916) 783-7693  
web www.ncpa.com

# Executive Committee Agenda

---

**Date:** June 29, 2023  
**Subject:** NCPA Executive Committee Meeting  
**Location:** NCPA, 651 Commerce Drive, Roseville, CA  
**Time:** 8:00 am

---

\* In compliance with the Brown Act, you may participate at the meeting location listed below or at NCPA, 651 Commerce Drive, Roseville, CA. In either case, please: 1) post this Agenda at a publicly accessible location at the participation location no later than 72-hours before the meeting begins, and 2) have a speaker phone available for any member of the public who may wish to attend at your location. \*

City of Gridley  
685 Kentucky Street  
Gridley, CA

City of Healdsburg  
401 Grove Street  
Healdsburg, CA

Silicon Valley Power  
881 Martin Avenue  
Santa Clara, CA

The Committee may take action on any of the items listed on this Agenda regardless of whether the matter appears as a Discussion/Action Item or a Report or an Information Item. When this Agenda is supplemented by Staff Reports, they are available to the public upon request. Pursuant to California Government Code Section 54957.5, the following is the location at which the public can view Agendas and other public writings: NCPA Offices, 651 Commerce Drive, Roseville, California.

Persons requiring accommodation in accordance with the Americans with Disabilities Act in order to attend or participate in this meeting are requested to contact the NCPA Secretary at 916.781.3636 in advance of the meeting to arrange for such accommodations.

## REVIEW SAFETY PROCEDURES

1. *Call Meeting to Order and Introductions*
2. *Approve minutes of the April 27, 2023, Regular Executive Committee Meeting.*

## PUBLIC FORUM

Any member of the public who desires to address the Committee on any item considered by the Committee at this meeting before or during the Committee's consideration of that item shall so advise the Chair and shall thereupon be given an opportunity to do so. Any member of the public who desires to address the Committee on any item within the jurisdiction of the Committee and not listed on the Agenda may do so at this time.

## **INFORMATIONAL ITEMS**

3. **General Manager Report** – update and monthly report
4. **General Counsel Report** – update and monthly report

## **DISCUSSION/ACTION**

5. **Approval of NCPA Personnel Policies and Procedures Manual, Telecommute Program Revisions** – staff will present and seek approval of the revisions to the Agency’s Personnel Policies and Procedures Manual, Telecommute Program (Policy 404.4 and Procedure P404.4)
6. **Approval of NCPA Policies and Procedures Manual Revisions** – staff will present and seek approval of the revisions to the Agency’s Policies and Procedures Manual
7. **Out-of-Country Travel Request** NCPA Regulatory Manager Scott Tomashefsky is requesting out-of-country travel approval to attend the Summer 2023 Board meetings of the North America Electric Reliability Corporation (NERC) in Ottawa, Ontario, Canada, August 14-17, 2023. As part of his role as Chair of the NERC Compliance and Certification Committee (CCC), he is required at each quarterly NERC Board meeting to provide two reports to the Board: one in open session that provides a broader overview of current CCC activities, with the other in closed session that focuses more critically on issues that look at potential risks to NERC and its regions as a corporation. Estimated travel expense is \$2,650.

## **NEW BUSINESS**

## **ADJOURNMENT**