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## Minutes - Draft

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**To:** NCPA Facilities Committee  
**From:** Carrie Pollo  
**Subject:** September 20, 2017, Facilities Committee Special Meeting Minutes

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- 1. Call Meeting to Order & Roll Call** - The meeting was called to order by Committee Vice Chair Mike Brozo at 2:02 pm. A sign-in sheet was passed around. Attending via teleconference and/or on-line presentation were Alan Hanger (Alameda), Mark Sorensen (Biggs), Jiayo Chiang (Lodi), Monica Padilla (Palo Alto), Shannon McCann (Roseville) Steve Hance and Kathleen Hughes (Santa Clara). Those attending in person are listed on the attached Attendee Sign-in Sheet. Committee Representatives from BART, Gridley, Healdsburg, Lompoc, Port of Oakland, Turlock, and Ukiah were absent. A quorum of the Committee was not established.

### **PUBLIC FORUM**

No public comment.

- 2. Approval of Provision of Services to Pioneer Community Energy** – Staff discussed the opportunity to seek extension of authority to engage in negotiations with Pioneer Community Energy (PCCE) (formally known as Sierra Valley Energy Authority) to develop a Services Agreement under which NCPA may supply certain scheduling and portfolio management services to PCCE, and to modify previously granted authority delegated to the General Manager of NCPA to negotiate the amount of compensation to be charged to PCCE for NCPA's provision of services.

Placer County has formed a JPA, PCCE, for the purpose of establishing and managing a Community Choice Energy (CCE) program. PCCE has expressed an interest in taking certain scheduling and portfolio management services from NCPA. NCPA is working on a draft Services Agreement for PCCE, which is similar to the PCWA and MEID agreements. Due to the possibility of the California Legislature passing certain legislation that may impact CCA formation, PCCE would like to proceed with serving load within its service area as soon as possible. PCCE is working to begin providing service to its customers January or February 2018.

The proposed scope of services includes (i) scheduling coordination services for submission of bids, outage coordination, and meter data validation, (ii) control center services, including real-time monitoring and coordination, and (iii) portfolio management and optimization, with

pre-scheduling, forecasting, resource management, and risk management. The initial term of services would be two years with an automatic extension.

NCPA staff have identified three (3) different options for providing services to PCCE, which include: 1) NCPA to act as Scheduling Coordinator, 2) NCPA temporarily act as Scheduling Coordinator, then transfer SC obligations to PCCE Scheduling Coordinator when fully registered, and 3) NCPA act as SC agent on behalf of PCCE. NCPA staff recommended option 2, and indicated that the draft Services Agreement has been updated to include the proper level of protection to NCPA's liability associated with PCCE CAISO transactions.

Based on NCPA's further refinement of the scope of services contemplated in the Services Agreement, staff are now recommending the cost of services to be approximately \$425,000, with a 2% escalation per year, and to grant the General Manager of NCPA authority to negotiate a final amount of compensation within the range of plus or minus 15% of the recommended amount.

Key integration activities include registration of new NCPA SCID in early October, coordinated development of RA load forecast, submission of PCCE RA demonstration by November 15, with an executed service contract, load registration, assignment and association, by December 2017, and the scheduling services beginning in January 2018.

Since a quorum was not established, the committee asked those in attendance if they supported NCPA's recommendation of (i) enabling NCPA to develop and negotiate a Services Agreement under which NCPA may supply certain scheduling and portfolio management services to PCCE, as further described herein; and (ii) to delegate authority to the General Manager of NCPA to negotiate the amount of compensation to be charged to PCCE for NCPA's provision of Services, within a defined range as determined by the Commission, and as further described herein. Those in attendance that support NCPA's recommendation are: Alameda, Biggs, Lodi, Plumas-Sierra, Roseville, and Santa Clara. A staff report and resolution will be taken to the next Commission Meeting for approval on September, 29, 2017.

## **ADJOURNMENT**

The meeting was adjourned at 3:25 pm.

**Northern California Power Agency  
September 20, 2017 Special Facilities Committee Meeting  
Attendance List**

NCPA Facilities Committee members, Alternates & Staff are requested to sign, but signature by members of the public is voluntary.

NAME	AFFILIATION
Carrie Pollo	NCPA
James Takahara	NCPA
Michael Briggs	PSREC
Tony Zimmer	NCPA
Monty Hawks	NCPA
Robert Caracristi	"
Jaw Luckhardt	NCPA
Randy Howard	NCPA
Dave Dockham	NCPA

**Northern California Power Agency  
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<b>MEMBER</b>	<b>NAME</b>
<b>ALAMEDA</b>	
<b>BART</b>	
<b>BIGGS</b>	
<b>GRIDLEY</b>	
<b>HEALDSBURG</b>	
<b>LODI</b>	
<b>LOMPOC</b>	
<b>PALO ALTO</b>	
<b>PLUMAS-SIERRA REC</b>	<i>Michael Brozd</i>
<b>PORT OF OAKLAND</b>	
<b>ROSEVILLE</b>	
<b>SANTA CLARA</b>	
<b>TID</b>	
<b>UKIAH</b>	