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Minutes

To: NCPA Executive Committee
From: Cary A. Padgett - Assistant Secretary
Subject: February 23, 2017, Executive Committee Meeting Minutes

1. **Call to Order** – The meeting was called to order by Chair Bob Lingl at 8:30 am, at NCPA's Roseville Office, 651 Commerce Drive, Roseville, California.

Executive Committee Members present were Chair Bob Lingl, Mark Chandler, Roger Frith, Teresa O'Neill, and Vice Chair Gary Plass.

In attendance were General Manager Randy Howard, General Counsel Michael Dean and Assistant Secretary Cary Padgett.

2. **Approval of Minutes** – approval of the minutes from the December 1, 2016, Regular Executive Committee Meeting, and the January 19 and 30, 2017 Special Executive Committee Meetings were approved. (Motion by Gary Plass second by Teresa O'Neil). Motion passed by unanimous voice vote.

Public Forum: There were no comments from any members of the public.

INFORMATIONAL ITEMS

1. **General Manager Report** – update

Mr. Howard reported:

- Gave an updated on NCPA's Support and Shared Services agreements and provided a copy of the monthly status report.
- Signed a Non-Disclosure Agreement, along with 13 other Joint Power Agencies, regarding providing AMI solutions at Joint Action Agencies. AMI solutions will be the main topic of discussion at the upcoming Utility Director Retreat.

DISCUSSION / ACTION ITEMS

2. ***Amended and Restated Rules of Procedure for the Commission of NCPA*** – Review and discuss Section 9(a) Membership and Term of Executive Committee Members.

Mr. Howard provided a copy of the recommended amendments to the Amended and Restated Rules of Procedure (The NCPA Bylaws). The recommended amendments include an increase to the Executive Committee membership from three (3) to up to five (5), and the ability to notice a special meeting for the sole purpose of electing members to the Committee. The Committee discussed and agreed with the recommendation. It was also discussed to revisit the process of how the Standing Committees of the Commission nominate Chair and Vice Chair of those committees.

The Committee recessed at 9:25 am.

The Committee reconvened at 11:30 am.

CLOSED SESSION

General Counsel Michael Dean recused himself from this item due to conflict of interest.

3. ***Public Employee Appointment***: Pursuant to Government Code Section 54957: Discussion and Interviews regarding potential new In-House General Counsel.

REPORT FROM CLOSED SESSION

Closed Session Disclosure: Upon return to open session, Chair Lingl reported there was no reportable action taken on the Closed Session item.

NEW BUSINESS

No new business was discussed.

ADJOURNMENT

The Executive Committee adjourned at 5:10 pm.

Respectfully submitted,



CARY A. PADGETT
Assistant Secretary