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Agenda

Date: March 23, 2017

Subject: NCPA Commission Meeting

Location: NCPA's Roseville Office, 651 Commerce Drive, Roseville, California

Time: 9:30 am

The Commission may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an Action Item, a Report or an Informational Item. This agenda is supplemented by Staff Reports, which are available to the public upon request. Pursuant to California Government Code Section 54957.5, the following is the location at which the public can view Agendas and other public writings: NCPA Offices, 651 Commerce Drive, Roseville, California, or www.ncpa.com.

Time estimates are provided as part of the Commission's effort to manage its time at Commission meetings. Listed times are estimated only and are subject to change at any time, including while the meeting is in progress. The Commission reserves the right to use more or less time on any item, to change the order of items, and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public. To ensure participation in a particular item, we suggest arriving at the beginning of the meeting and remaining until the item is called.

Persons requiring accommodations in accordance with the Americans with Disabilities Act in order to attend or participate in this meeting are requested to contact the NCPA Secretary at 916.781.3636 in advance of the meeting to arrange for such accommodations.

1. *Call Meeting to Order and Introductions (9:30 – 9:35 am)*
2. *Approve minutes of the February 23, 2017, Commission Meeting (9:35 – 9:40 am)*

PUBLIC FORUM

Any member of the public who desires to address the Commission on any item considered by the Commission at this meeting before or during the Commission's consideration of that item shall so advise the Chair and shall thereupon be given an opportunity to do so. Any member of the public who desires to address the Commission on any item within the jurisdiction of the Commission and not listed on the Agenda may do so at this time.

OPEN SESSION

REPORTS AND COMMITTEE UPDATES (9:40 – 10:15 am)

3. General Manager's Business Progress Report and Update
4. Executive Committee
5. Facilities Committee
6. Finance Committee
7. Legal Committee
8. Legislative and Regulatory Affairs Committee
9. Members' Announcements and Meeting Reporting

CONSENT CALENDAR (10:15 – 10:30 am)

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Commissioner or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Prior to the roll call vote to approve the Consent Calendar, the Commissioners will be polled to determine if any Member wishes to abstain from one or more items on the Consent Calendar.

10. NCPA's Financials for the Months Ended February 28, 2017 – approval by all members.

11. Treasurer's Report for the Months Ended February 28, 2017 – accept by all members.

12. Resolution 17-17, Matheson Tri-Gas, Inc. – First Amendment to Five Year Multi-Task General Services Agreement; Applicable to the following projects: All NCPA locations and Members, SCPPA, and SCPPA Members – approve resolution by members authorizing the General Manager or his or his designee to enter into a First Amendment to Multi-Task General Services Agreement with Matheson Tri-Gas, Inc., with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed \$750,000 over five years for use at all facilities owned and/or operated by NCPA, its Members, SCPPA, and SCPPA Members.

Fiscal Impact: Total cost of the agreement is not-to-exceed \$750,000 over five years to be used out of NCPA approved budgets as services are rendered. Purchase orders referencing the terms and conditions of the Agreement will be issued following NCPA procurement policies and procedures.

- 13. Resolution 17-18, Control Components, Inc. – Five Year Multi-Task General Services Agreement for Valve/Vent Maintenance and Inspection Services; Applicable to the following projects: All NCPA Generation Services Plant Locations, Members, SCPPA, and SCPPA Members** – adopt resolution by all members authorizing the General Manager or his designee to enter into a Multi-Task General Services Agreement and Agreement for Purchase of Equipment, Materials and Supplies with Control Components, Inc. for valve/vent maintenance and inspection services, with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed \$500,000 over five years for use at all facilities owned and/or operated by NCPA, its Members, by the Southern California Public Power Authority (“SCPPA”), or by SCPPA Members.
Fiscal Impact: Total cost of the agreement is not-to-exceed \$500,000 over five years to be used out of NCPA approved budgets as services are rendered. Purchase orders referencing the terms and conditions of the agreement will be issued following NCPA procurement policies and procedures.
- 14. Resolution 17-19, Westgate Petroleum Company, Inc. – Five Year Agreement for Purchase of Equipment, Materials and Supplies for Fuel, Oil and Lubricant Products; Applicable to the Geothermal Facility** – adopt resolution by all members authorizing the General Manager or his designee to enter into a five-year Agreement for Purchase of Equipment, Materials and Supplies of fuel, oils, lubricants and other miscellaneous petroleum products, with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed an amount of \$1,350,000 over five years for use at the Geothermal facility.
Fiscal Impact: Upon execution, the total cost of the agreement is not to exceed \$1,350,000 over five years to be used out of NCPA Geothermal approved budgets as services are rendered. Purchase Orders referencing the terms and conditions of the Agreement will be issued following NCPA procurement policies and procedures.
- 15. Resolution 17-20, K.W. Emerson, Inc. Public Works Agreement – Plant 2 Fire Suppression Service Line Replacement Project; Applicable to the following project: Geothermal Plant 2** – adopt resolution by all members authorizing the General Manager or his designee to enter into a public works agreement with K.W. Emerson, Inc. for a not to exceed amount of \$650,000 for the fire suppression service line replacement project at the NCPA Geothermal Plant 2 Facility and delegate to the NCPA General Manager authority to issue purchase orders against the contract to carry out this work.
Fiscal Impact: The cost for the base scope of work is \$571,002 as specified by the request for proposal. Contingency funds of \$78,998 (approximately 13.8%) are further requested to cover possible change orders and contingencies, so that the total cost to the project will not exceed \$650,000. Purchase orders referencing the terms and conditions of the Agreement will be issued following NCPA procurement policies and procedures.
- 16. Resolution 17-21, Pacific Gas and Electric Company Standby Services Agreement – Updated Standby Services Agreement for the purchase of back feed power; Applicable to the Lodi Energy Center** – adopt resolution by all members authorizing the General Manager or his designee to execute the updated Standby Services Agreement with Pacific Gas and Electric Company (PG&E) for the purchase of back feed power while the Lodi Energy Center (LEC) is offline. **Fiscal Impact:** There is no fiscal impact as a result of the contract change. LEC will continue purchasing power at the same rates that it currently does. Currently LEC expends approximately \$460,000 per year on standby power.

- 17. Resolution 17-22, Lodi Energy Center Heat Recovery Steam Generator Outage Project – May 2017; Applicable to the Lodi Energy Center** – adopt resolution by all members authorizing the General Manager or his designee to execute agreements and issue purchase orders for maintenance work related to the Lodi Energy Center (LEC) Heat Recovery Steam Generator Outage Project, for a total cost not to exceed \$720,145.
Fiscal Impact:

HRSG Outage	Anticipated Cost
HRSG Work	\$527,062
Balance of Plant Work	73,059
Contingency	\$120,024
Total Cost	\$720,145

The budgetary funds to complete the HRSG Project include \$720,145 of pre-collected funds in the Maintenance Reserve for the Outage Project (Account # 265-009-005-610-044-002).

Consent Items pulled for discussion: _____

DISCUSSION/ACTION ITEMS (10:30 – 10:45 am)

- 18. Resolution 17-23, Approving the Amendment Two to the Amended and Restated Rules of Procedure (NCPA Bylaws)** – adopt resolution by all members approving Amendment Two to the Amended and Restated Rules of Procedure (NCPA Bylaws) with the recommended changes in Section 9(a) Membership of Executive Committee.
Fiscal Impact: This report has no direct budget impact to the Agency.

- 19. Resolution 17-24, Appointment of In-House General Counsel and Approval of Employment Agreement** – adopt resolution by all members appointing in-house General Counsel, approving the Employment Agreement in substantially the form presented to the Commission, and directing the Chair of the Commission to execute the Employment Agreement on behalf of the Agency.
Fiscal Impact: Funds are available in the current fiscal year budget for this position. The Agency budgeted and approved for this General Counsel position. On December 1, 2016, the Commission approved the General Counsel Job classification at an assigned salary grade 31, as reflected in the Agency’s 2017 Administrative General Wage Structure.

CLOSED SESSION (10:45 – 11:15 am)

- 20. Conference with Legal Counsel** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States*, Court of Federal Claims no. 14-817C.

21a. *Conference with Labor Negotiators* pursuant to Government Code section 54957.6: Agency representatives: NCPA Executive Committee Members, General Manager Randy S. Howard and Human Resources Manager Vicki Cichocki. Unrepresented Public Employee: in-house General Counsel.

21b. *Appointment of Public Employee* pursuant to Government Code Section 54957: Public Employee: in-house General Counsel.

INFORMATIONAL ITEMS (11:15 – 11:30 am)

22. *Proposed Annual Budget for Fiscal Year 2018* – status report, budget preview and slide presentation for this year’s preparation – note and file report by all members.

23. *Hydrology Report* – update and presentation

NEW BUSINESS

ADJOURNMENT