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# Agenda - Amended

**Date:** October 26, 2017  
**Subject:** NCPA Commission Meeting / Teleconference  
**Location:** NCPA's Roseville Office, 651 Commerce Drive, California  
**Time:** 9:30 am

\*\*\* In compliance with the Brown Act, you may participate via teleconference at one of the locations listed below, or attend at NCPA Headquarters. In either case, please: 1) post this Agenda at a publicly accessible location at the participation location at least 72-hours before the call begins, and 2) have a speaker phone available for any member of the public who may wish to attend at your location. \*\*\*

<b>NORTHERN CALIFORNIA POWER AGENCY</b> 651 Commerce Drive Roseville, CA	<b>CITY OF PALO ALTO</b> City Hall 250 Hamilton Avenue Palo Alto, CA
<b>WESTIN BONAVENTURE HOTEL &amp; SUITES</b> 404 S Figueroa Street, Los Angeles, CA	<b>CITY OF HEALDSBURG</b> 435 Allen Court Healdsburg, CA
<b>LODI ELECTRIC</b> 1331 S. Ham Lane Lodi, CA	<b>ALAMEDA MUNICIPAL POWER</b> 2000 Grand Street Alameda, CA

The Commission may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an Action Item, a Report or an Informational Item. This agenda is supplemented by Staff Reports, which are available to the public upon request. Pursuant to California Government Code Section 54957.5, the following is the location at which the public can view Agendas and other public writings: NCPA Offices, 651 Commerce Drive, Roseville, California, or [www.ncpa.com](http://www.ncpa.com).

Time estimates are provided as part of the Commission's effort to manage its time at Commission meetings. Listed times are estimated only and are subject to change at any time, including while the meeting is in progress. The Commission reserves the right to use more or less time on any item, to change the order of items, and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public. To ensure participation in a particular item, we suggest arriving at the beginning of the meeting and remaining until the item is called.

Persons requiring accommodations in accordance with the Americans with Disabilities Act in order to attend or participate in this meeting are requested to contact the NCPA Secretary at 916.781.3636 in advance of the meeting to arrange for such accommodations.

1. *Call Meeting to Order and Introductions (9:30 – 9:35 am)*
2. *Approve minutes of the September 29, 2017, Regular Commission Meeting (9:35 – 9:40 am)*

## **PUBLIC FORUM**

Any member of the public who desires to address the Commission on any item considered by the Commission at this meeting before or during the Commission's consideration of that item shall so advise the Chair and shall thereupon be given an opportunity to do so. Any member of the public who desires to address the Commission on any item within the jurisdiction of the Commission and not listed on the Agenda may do so at this time.

## **OPEN SESSION**

### **REPORTS AND COMMITTEE UPDATES (9:40 – 10:15 am)**

3. General Manager's Business Progress Report and Update
4. Executive Committee
5. Facilities Committee
6. Finance Committee
7. Legal Committee
8. Legislative and Regulatory Affairs Committee
9. Members' Announcements and Meeting Reporting

### **CONSENT CALENDAR (10:15 – 10:30 am)**

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Commissioner or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Prior to the roll call vote to approve the Consent Calendar, the Commissioners will be polled to determine if any Member wishes to abstain from one or more items on the Consent Calendar.

10. *NCPA's Financials for the Month Ended September 30, 2017* – approval by all members.
11. *Treasurer's Report for the Month Ended September 30, 2017* – accept by all members.

**12. 2018 NCPA Committee Meeting Calendar** – approval by all members the Committee Meeting Calendar for CY 2018.

**Fiscal Impact:** None.

**13. Resolution 17-87, EGS Consulting, Inc. – Five Year Multi-Task Consulting Services Agreement; Applicable to the following projects: NCPA Geysers Geothermal Facility** – adopt resolution by all members authorizing the General Manager or his designee to enter into a Multi-Task Consulting Services Agreement with EGS Consulting, Inc., for engineering and geologic services, with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed \$500,000 over five years. This contract would be available for use at the NCPA Geysers Geothermal facility only.

**Fiscal Impact:** Upon execution, the total cost of the agreement is not to exceed \$500,000 over five years, to be used out of NCPA approved budgets as services are rendered. Purchase orders referencing the terms and conditions of the Agreement will be issued following NCPA procurement policies and procedures.

**14. Resolution 17-88, TRB and Associates – First Amendment to Five Year Multi-Task Consulting Services Agreement; Applicable to the following projects: All facilities owned and/or operated by NCPA, its Members, by the Southern California Public Power Authority (“SCPPA”), and SCPPA Members** – adopt resolution by all members authorizing the General Manager or his designee to enter into a First Amendment to Multi-Task Consulting services Agreement with TRB and Associates, with any non-substantial changes recommended and approved by the NCPA General Counsel, which shall not exceed \$1,000,000 over five years, and opening the agreement for use by all NCPA Members, by the Southern California Public Power Authority (“SCPPA”), or by SCPPA Members.

**Fiscal Impact:** Total cost of the agreement is not to exceed \$1,000,000 over five years to be used out of NCPA approved budgets as services are rendered. Purchase orders referencing the terms and conditions of the agreement will be issued following NCPA procurement policies and procedures.

**15. Resolution 17-90, Appointment of the NCPA Finance Committee** – adopt resolution by all members ratifying the appointment of Robert (Bob) Orbeta, AGM of Administration, Alameda Municipal Power, as a member of the Finance Committee.

**Fiscal Impact:** The requested action has no direct fiscal impact to the Agency.

**16. Resolution 17-91, Approval of Revenue Allocation Policy** – adopt resolution by all members the following revenue allocation policy elements, and terminates the interim revenue allocation policy:

1. Allocate ten percent (10%) of revenues received, for the exclusive benefit of Members, in proportion to their contribution to A&G expenses using data from the most recent complete fiscal year, (e.g., FY18 revenue allocated in proportion to final FY16 data);
2. Allocate the balance of revenues received to Members and “non-Member Participants of NCPA Projects” using the existing NCPA Power Management Cost Allocation Spreadsheet Model (otherwise commonly known as the “Nexant Model”), as such is defined in the Power Management and Administrative Services Agreement (PMASA);
3. Apply revenue allocation methods described in item 2 above to the portion of services that are not under a fixed-rate pricing structure;
4. Direct NCPA staff to review the revenue allocation methodology periodically, in the same frequency and timing that cost allocation methodologies are reviewed as such is defined in the PMASA, (i.e., every 5 years), or more frequently if necessary;
5. Apply these adjustments in policy to FY18 and subsequent years; and

6. Develop additional policy recommendations that will reserve a greater proportion of revenues for the exclusive benefit of Members in the event service contract proceeds exceed the cost of services provided.

**Fiscal Impact:** Replacing the Interim Policy with the recommendations above will cause a budget deviation for FY18, as illustrated in the attached table. The cost associated with implementing this policy is immaterial. Staffing levels are included in the FY18 budget, and staffing levels are not expected to change from implementing this policy. Total budgeted revenues in FY18 is \$595,000. Ten percent (10%) of revenues received will be allocated to Members in proportion to their contributions toward A&G costs, and the balance of revenues received will be allocated to Members and non-Member Participants of NCPA Projects using the Nexant Model.

## **DISCUSSION / ACTION ITEMS (10:30 – 11:00 am)**

17. ***Resolution 17-89, Adoption of Amount of Employer Contribution to CalPERS Medical Plans for Calendar Year 2018*** – adopt resolutions by all members approving the setting up to \$1,647.27 per month, but not less than the amounts prescribed by Section 22893 (a) (1), plus CalPERS administrative fees and Contingency Reserve Fund assessments, as the maximum Agency contribution for the CalPERS Medical Plans for employees and annuitants and their dependents for calendar year 2018; and approve specific CalPERS Resolutions for each employee and/or employee/annuitant group including Resolution Nos. 17-89 A for IBEW Local 1245-Group 200, 17-89 B for HEA-Group 300, 17-89 C for Unrepresented Staff-Group 400, 17-89 D for Power Generation Employees-NPERS Group 701, 17-89 E for Unrepresented Administrative Members-NPERS Group 702, 17-89 F for HEA-NPERS Group 703, 17-89 G for IBEW Local 1245-Group 002, 17-89 H for HEA-Group 003, and 17-89 I for Unrepresented Staff-Group 004.

**Fiscal Impact:** The cost of the Agency's contribution for the CalPERS Medical Plans for employees and annuitants is included in the current fiscal year approved budget. The recommended monthly maximum contribution for employees of \$1,647.27 for 2018 is an increase of \$31.79 per employee from the approved amount of \$1,615.91 in 2017. Under GC 22893, the maximum monthly retiree contribution for family coverage in 2018 is \$1,766.00, which is an increase of \$39.00 from \$1,727.00 in 2017.

18. ***Acceptance of the Annual Financial Statements and Associated Audit Report and Letters for the Years Ended June 30, 2017 and 2016*** – accept and file by all members the Annual Financial Statements and Associated Audit Report and Letters for the years ended June 30, 2017, and 2016.

**Fiscal Impact:** This is a financial report for the years ended June 30, 2017, and 2016, which has no direct budget impact to the Agency, but merely reports on the fiscal impacts for the last fiscal year.

19. ***Overview of Budget Process and Approach – Request for Guidance of FY 2018/19 NCPA Operating Budget Directions*** – approve by all members the Operating Budget directions as presented and direct staff to prepare for the FY2018/19 Operating Budget in accordance with the accepted directions.

**Fiscal Impact:** Direction provided in this presentation will provide budget guidance for FY2018/19. Specific fiscal impact is not known at this time. Actual fiscal impact will be presented at the time of final approval of the FY2018/19 Operating Budget, currently scheduled for April 2018.

**CLOSED SESSION (11:00 – 11:15 am)**

**20. *Conference with Legal Counsel*** – Existing litigation pursuant to Government Code Section 54956.9(d)(1): Name of case: *Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States*, Court of Federal Claims no. 14-817C.

**NEW BUSINESS**

**ADJOURNMENT**